

**MINUTES of the Southern Health-Santé Sud Governing Board Meeting held
Tuesday June 25, 2019
Canadian Mennonite University, Boardroom, 500 Shaftesbury Boulevard, Winnipeg**

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Present	Board:	Staff:	Guests:
	Abe Bergen, Chair Cheryl McKittrick, Vice Chair Pat Brennan Elin Czeranko Debbie Iverson Dr. Desmond Leen Bill Osachuk Terrie Porter Konrad Narth	SLT: Jane Curtis, CEO Dr. Denis Fortier Ken Klassen Martin Montanti Marianne Woods Marie Lacey René Ouellette Cheryl Harrison Other: Ales Morga, Regional Director – Planning & Evaluation Trish Lyndsay Olson, Recording Secretary <i>Jane Saunders, Executive Assistant</i>	
Regrets:	Ramona Coey Debbi Bergner Fortier	Noreen Shirliff	

The Southern Health-Santé Sud Board of Directors (the Board) acknowledges that the land on which it gathers is Treaty 1 territory and the traditional territory of Anishinaabeg, Ojibway, Cree, Oji-Cree, Assiniboine, Dakota, and Dene peoples, and the homeland of the Métis Nation. The Board also acknowledges that Southern Health-Santé Sud has multiple cultures and is a designated bilingual region.

Sacred Moment: *At a Board workshop on People Centeredness, it was decided that, at the start of each regular day of Board meetings, the Board would take a moment to pause and reflect on its mission and on the people it serves throughout the region - to stop and look at the consequences whenever changes or decisions are made about services or programs, and be aware of how it affects the people whom that service or program was made for in the first place.*

Mr. Abe Bergen shared some insights from a recent visit to the Roseau River – Ginew Wellness Center where he met Chief, Craig Alexander. He noted that the experience was meaningful and helped him to understand the importance of acknowledging Treaty territory.

Ms. Cheryl McKittrick was provided with a parting gift for her seven years service as a Southern Health-Santé Sud Board Member.

Ms. Jane Saunders was provided with a retirement gift recognizing her for supporting the Board of Directors for 14 years.

1. Welcome & Call to Order The Chair called the meeting to order at 12:30 p.m.
2. Approval of proposed Agenda MOTION THAT
The Southern Health-Santé Sud Board of Directors approves the agenda as presented:

MOVED BY: Dr. Desmond Leen
SECONDED BY: Cheryl McKitrick CARRIED

3. Approval of Minutes of Board Meeting MOTION THAT
The Southern Health-Santé Sud Board of Directors approves the minutes of meeting held May 28, 2019 as presented.

MOVED BY: Elin Czeranko
SECONDED BY: Pat Brennan CARRIED

4. Board Committees 4.1. Audit Committee of the Whole – Report

MOTION THAT
The Southern Health-Santé Sud Board of Directors approves the 2018-2019 audit report of the financial statements as presented by Deloitte.

MOVED BY: Konrad Narth
SECONDED BY: Dr. Desmond Leen CARRIED

4.2. Finance Committee of the Whole – Report

MOTION THAT
The Southern Health-Santé Sud Board of Directors approves the report of Statement of Operations, as presented by the Regional Manager – Corporate Financial Services, for the period ending May 31, 2019.

MOVED BY: Terrie Porter
SECONDED BY: Dr. Desmond Leen CARRIED

4.3. Quality Patient Safety Committee – Report

Southern Health-Santé Sud received an Accredited status. The final accreditation report is complete and will be uploaded to the public website.

4.4. Community Engagement Planning Committee – Report

Ms. Debbie Iverson reminded Board members to return their printed Engagement PowerPoint slides and provide feedback.

Board Members were asked to identify which stakeholder groups they will be attending this fall. The stakeholder group template was populated and the Board Secretary was tasked with notifying stakeholders.

Board
Secretary

4.5. Policy Review Committee – Report

Ms. Pat Brennan noted that the Policy Review Committee will be presenting a revised evaluation form at the September Board meeting. It was also noted that the process for this will be updated to include a challenge question that will be initiated by the Board Chair.

Move into
In-Camera –

MOTION THAT

The Southern Health-Santé Sud Board of Directors move into In-Camera

MOVED BY: Dr. Desmond Leen

SECONDED BY: Cheryl McKitrick CARRIED

4.6. Election of Officers

- Dr. Desmond Leen, Bill Osachuck and Terrie Porter have been reappointed a three-year term expiring March 31, 2022.
- Adam Monteith and Justin Bohemier have been appointed as new Board Members

In accordance with By Law No. 1 Section 28 (b) (c) (e) and (g) the Board of Directors elected officers to the following positions: Vice Chair, Secretary/Treasurer and Signing Authority.

Board Vice Chair: Ms. Terrie Porter accepted the position of Vice Chair as appointed by the Minister of Health, Seniors and Active Living.

Treasurer: The Board approved Mr. Konrad Narth to continue in the position of Treasurer.

MOTION THAT

Mr. Konrad Narth continue as appointed in the position of Treasurer for the year 2019-2020.

MOVED BY: Pat Brennan

SECONDED BY: Dr. Desmond Leen CARRIED

Secretary: The Board appoints the CEO delegate to the position of Board Secretary for the year of 2019-2020.

MOTION THAT

The CEO delegate be appointed to the position of Board Secretary for the year 2019-2020.

MOVED BY: Debbie Iverson

SECONDED BY: Cheryl McKitrick CARRIED

Signing Authority: In accordance with Board-CEO Linkage (BC-4) Delegation to the CEO and Executive Limitation (EL-5) Financial Conditions & Activities, the Chief Executive Officer has signing authority for any single purchase or commitment up to \$500,000. For the following exceptions, any contract, document, or instrument with a value of five hundred thousand dollars (\$500,000) or greater may be signed by two designated senior staff:

- Remittances to meet statutory requirements,
- Transfers to meet payroll requirements,
- Payment of invoices for the general acquisition of goods, supplies, and services relevant for the purposes of day-to-day operations, and
- The execution of Independent Physician Contracts for the provision of medical services as funded by Manitoba Health.

- Payment of invoices for approved capital projects

MOTION THAT:

The Southern Health-Santé Sud Board of Directors approves the Secretary/Chief Executive Officer's designated Signing Authority for the 2019-2020 fiscal year.

AND

Recognizes Mr. Ken Klassen, Vice President – Finance & Planning and Mr. Martin Montanti, Vice President – Corporate Services, as the Chief Executive Officer's two Senior Leader designates for the 2019-2020 fiscal year.

MOVED BY: Terrie Porter

SECONDED BY: Cheryl McKitrick CARRIED

4.7 Board Committee Membership

At its July 19, 2012 meeting, the Board agreed to meet as 'Committee of the Whole' for the following three committees: Executive Committee; Finance Committee and Quality and Patient Safety Committee, until such time as the Board deemed it appropriate to strike a separate committee(s).

The Board also meets as Audit Committee of the Whole to review/approve the Scope of Audit and to receive the Audited Financial Statements.

In accordance with current By Law No. 1 section 42 (c), the Treasurer shall serve as the Chair of the Finance Committee of the Whole.

Community Engagement Committee: The Board Chair appoints Dr. Desmond Leen (Committee Chair); Ms. Debbi Bergner Fortier; Ms. Debbie Iverson; Ms. Terrie Porter; Mr. Adam Monteith

Policy Review Committee: The Board Chair appoints Ms. Pat Brennan (Committee Chair); Ms. Elin Czeranko; Ms. Ramona Coey; Mr. Bill Osachuk; Mr. Justin Bohemier

Regional Medical Advisory Committee (RMAC): The Board Chair appoints Ms. Debbi Bergner Fortier as its non-voting representative on the Regional Medical Advisory Committee.

The Board requested that after each RMAC meeting the Board representative provide a report to the Board. Recognizing that some items may be of a confidential nature, the Board representative and the Board Chair will determine whether this report will be 'in-camera' or in the 'public' meeting.

MOTION THAT:

The Southern Health-Santé Sud Board of Directors move out of In-Camera

MOVED BY: Bill Osachuck

SECONDED BY: Konrad Narth CARRIED

5. Board Education

5.1 1th Annual PHIA Day – Report
– No attendance

5.2 Education Sessions – Report

Ms. Elin Czeranko shared her experience attending the Palliative Care Conference. She was moved by the information the speakers presented and noted how the use of dolls, music and animals are showing a positive impact for patients with Dementia. Ms. Cheryl Harrison was also in attendance and spoke to the importance of continuing to encourage staff to visit Dementia settings to foster awareness and continue to improve the experience and recreational opportunities at these sites.

5.2.1 Crown Services Secretariat

- Mr. Abe Bergen attended the Audit session in anticipation of this year's audit. His takeaway was to ask good questions.
- A link was provided for upcoming courses. The Board requested to be informed when a date was set for the Director Liability workshop.
- The Board deliberated offering these courses to affiliate Boards. It was also noted that Whole Board sessions are also being offered.

Board Secretary

5.3 Board Workshop Theme

The theme for this years Board Workshop is 'People Centered Care'. The workshop will be held on November 22, 2019. Location TBD.

6. Board Monitoring

6.1 Summary of Board Meeting Evaluation - Report

Ms. Debbie Iverson provided a summary of the Board Meeting Evaluation for May 28, 2019. It was noted that the overall rating remains high and the pace of the meeting was favoured.

6.2 BC-3 Accountability of the CEO

Ms. Debbie Iverson reviewed the Board's Policy Board-CEO Linkage (BC-3) Accountability of the CEO and reported that the Board is in compliance.

6.3 BC-4 Delegation to the CEO

Ms. Debbie Iverson reviewed the Board's Policy Board-CEO Linkage (BC-4) Delegation to the CEO and reported that the Board is in compliance.

6.4 Governance Dashboard: Health Equity & Health Promotion and Supplementary Report

Ms. Ales Morga presented the Governance Dashboard with a focus on Health Equity & Health Promotion. It was noted that the region has grown by 1.6% over the last year. The dashboard reflects an unusual drop in population for Winnipeg, however this is attributed to a change in health coverage for international students. Although this population is no longer reflected in the population they are still cared for.

7. Other Board Work

7.1 2018/2019 Annual Report

The Board of Directors will be provided with the 2018/2019 Annual Report for review over the summer. The theme of this report is Health Transformation. A tentative conference call has been scheduled for August 27 so Board Members can provide feedback.

The final report is due to the Minister of Health, Seniors and Active Living by September 30

7.2 Election of Officers & Signing Authority

See section 4.6

8. Information

8.1 Chair's Report

The Board Chair shared about a recent visit to the Roseau River – Ginew Wellness Center. It was an opportunity to celebrate the newly appointed Nurse Practitioner.

A summary of a recent meeting with a group from Piney regarding the need for home care was also provided. Senior staff were in attendance and able to provide information about becoming a Primary Care Home and enhancing support for elders in their community. The group left with an understanding of what the Province is doing to allocate long term care beds and how they can reach out to their community for further support.

A theme around a need for more community engagement was noted at the Annual General Meetings recently attended by the Board Chair and CEO.

8.2 Leadership Report

Ms. Jane Curtis highlighted the following from her Leadership Report:

Upcoming events:

Indigenous Health High School Graduation	August 16	Keeshkeemaqua Conference and Gaming Centre, 5008 Crescent Rd Portage la Prairie
Annual Public Meeting	October 2	Minnewasta Golf Course, 19 Buhler Drive, Morden
Board Workshop	November 22	TBD

8.2.1 Staff Newsletter #69

The Board received access to Staff Newsletter #69 for information.

9 Information Requested by the Board

No report.

10 Option to Move Into In-Camera

MOTION THAT

The Southern Health-Santé Sud Board of Directors move into In-Camera

MOVED BY: Cheryl McKitrick
SECONDED BY: Debbie Iverson CARRIED

- 11 *Stay in-camera until in-camera meeting adjourns*
- 12 Board Monthly Meeting Evaluation Board Members each completed a Board Meeting Evaluation form.
- 13 Date/Location of Next Meeting Tuesday, August 27, 2019: Conference call 8:30-10:30
Tuesday, September 24, 2019 : Regional Office – Southport
- 11 Adjournment 2:29 p.m.