

**MINUTES of the Southern Health-Santé Sud Governing Board Meeting held
Monday April 30, 2018
Golden West Radio Building, 201-125 Centre Ave, Altona, MB**

Page 1 of 5

Present	Board:	Staff:	Guests:
	Abe Bergen, Chair Cheryl McKittrick, Vice Chair Pat Brennan Ramona Coey Elin Czeranko Debbie Iverson Dr. Desmond Leen Konrad Narth Terrie Porter	SLT: Jane Curtis, CEO Dr. Denis Fortier Paulette Goossen Ken Klassen Marie Lacey Martin Montanti René Ouellette Dr. Michael Routledge Marianne Woods <i>Other:</i> Trish Braun, Community Engagement Facilitator Jane Saunders, Recording Secretary	
Regrets:	Judith Siemens	Cheryl Harrison	

The Southern Health-Santé Sud Board of Directors (the Board) acknowledges that the land on which it gathers is Treaty 1 territory and the traditional territory of Anishinaabeg, Ojibway, Cree, Oji-Cree, Assiniboine, Dakota, and Dene peoples, and the homeland of the Métis Nation. The Board also acknowledges that Southern Health-Santé Sud has multiple cultures and is a designated bilingual region.

***Sacred Moment:** At a Board workshop on People Centeredness, it was decided that, at the start of each regular day of Board meetings, the Board would take a moment to pause and reflect on its mission and on the people it serves throughout the region - to stop and look at the consequences whenever changes or decisions are made about services or programs, and be aware of how it affects the people whom that service or program was made for in the first place.*

Ms. Pat Brennan lead the Board in an exercise that illustrated how, by working together, we will often make better decisions than when we work on our own.

Action

1. Welcome & Call to Order The Chair called the meeting to order at 1:03 p.m.

2. Approval of proposed Agenda The agenda was approved as presented by consensus.

3. Approval of Minutes of Board Meeting The minutes of Board meeting held April 6, 2018 were approved as presented by consensus.

4. In-Camera – Report
MOTION:
THAT the Southern Health-Santé Sud Board of Directors approves the 2019-2020 Annual Health Plan.
MOVED BY: Elin Czeranko
SECONDED BY: Dr. Desmond Leen CARRIED

5. Board Committees
5.1. Audit Committee of the Whole - Report
Deloitte Auditors Mr. Richard Soenen, and Ms. Trudy Martens provided an overview of the audit process and presented the 2018 Audit Service Plan.

5.2. Finance Committee of the Whole - Report
Mr. Konrad Narth reported that the previously projected year end surplus of \$3.6M remains unchanged. This has been supported by funding received to date and good fiscal management working together.

5.3. Quality & Patient Safety Committee of the Whole – Report
The CEO explained that the Mock Disaster Exercise, which had been specifically designed for the Senior Leadership Team, had been based on an actual train derailment event and this made it a very realistic scenario to work with.

5.4. Community Engagement Planning Committee – Report
A copy of the Community Engagement Planning Committee minutes of meeting held January 8, 2018 were provided for information.

LHIGs:

- LEAN Topic: no report forthcoming due to the small number of attendees resulting in too small a pool for reporting.
- Indigenous LHIG: Good first meeting; future planning will consider how to utilize this group in the future e.g. Board Workshop.
- Provincial Survey is currently underway looking at how best to engage our residents.
- Provincial mandate/guidelines: recognizing the requirements set out by the Province, it is felt more important to make these interactions meaningful vs meeting a mandate. Feedback to date indicates that the meetings are well received despite attendance being consistently low. Groups are being surveyed to identify challenges and possible options for improving.

Annual Public Meeting: Within the topic 'Getting Better Together' the theme of the meeting will focus on the Provincial Health System Transformation and Partnerships e.g. how community grants assist with partnerships.

5.5. Policy Review Committee
Deferred to next month.

5.6. Committee Membership

MOTION

THAT the Southern Health-Santé Sud Board of Directors approves the continuance of Board committee membership and representative to Regional Medical Advisory Council as for 2017.

MOVED BY: Dr. Desmond Leen
SECONDED BY: Ramona Coey CARRIED

6. Election of Officers

MOTION

THAT the Southern Health-Santé Sud Board of Directors elects Mr. Konrad Narth to the position of Treasurer.

MOVED BY: Dr. Desmond Leen
SECONDED BY: Debbie Iverson CARRIED

MOTION

THAT the Southern Health-Santé Sud Board of Directors elects the Chief Executive Officer to the position of Secretary.

MOVED BY: Terrie Porter
SECONDED BY: Ramona Coey CARRIED

7. Board Education

7.1. Forced To Flee Simulation - Report

Board Members who attended the Forced to Flee simulation in Portage la Prairie on April 25, 2018, reported that it had been an excellent event that highlighted how the choices that individuals make change according to the degree of actual/perceived threat to one's family is being experienced.

Tool kit and resources are available on the MCC website:

<https://mcccanada.ca/media/resources>

7.2. 10th Annual PHIA Day

The Board was apprised of information pertaining to the upcoming 10th PHIA (*The Personal Health Information Act*) Day.

7.3. Regional Orientation – Senior Leader Portfolio:

Paulette Goossen, Executive Director - West

Ms. Paulette Goossen shared an overview of her portfolio.

8. Board Monitoring

8.1. Summary of Board Meeting Evaluation – Report

Ms. Pat Brennan provided a review of the summary of Board Meeting Evaluation report for April 6, 2018 noting that all ratings remain consistently high.

It was further noted that the option of joining Board meetings via conference call works very well; however, soft-spoken voices remain difficult to hear and side-bar conversations are distracting for those taking part by telephone.

8.2. Governance Process (GP-8) Board Meetings
 Ms. Pat Brennan provided a review of the Board's policy: Governance Process (GP-8) Board Meetings, noting that the Board is in compliance.

- Review policy in accordance with suggestions noted.

Policy Review
 Committee

8.3. Governance Dashboard

Ms. Ales Morga, presented the Governance Dashboard related to Board END D: Sustainable, accountable and responsive health system and Executive Limitation (EL-3) Treatment of Staff.

9. Other Board Work

9.1. Communications and French Language Services Plan
 Deferred to next meeting.

9.2. Insightful Discussion – Annual Report Preparation

Ms Trish Braun led the Board in an insightful discussion to identify the challenges and critical success factors for upcoming years given Southern Health-Santé Sud's role in Health System Transformation. A final compilation will be published in the 2017-2018 Annual Report to the Community available the beginning of October on the public website at: www.southernhealth.ca

10. Information

10.1. Chair's Report

The Chair apprised the Board of communications received this month including those from Ms. Vi Peters who expressed sincere thanks to the Board for her retirement gift.

10.2. Leadership Report

The CEO highlighted the following points from the CEO's Leadership Report:

- Many capital projects and much maintenance work and general care goes on in all of our sites, which reflects the pride that our staff have in their respective facilities.
- Indigenous LHIGs have met with great excitement and anticipation for the future.
- Annual meeting dates for our Affiliate Health, Not-For-Profit and Foundation organizations– *as known at this time:*

Annual General Meeting	Date & Time	Location
Boundary Trails Health Centre Foundation	Monday Jun 18 7:00pm	Boundry Trails Health Centre, Multi-Purpose Room
Eden Health Care Services	Thursday Jun 21 6:00pm	Emmanuel Mennonite Church, Winkler
Tabor Home	Friday Jun 22 2:00pm	Tabor Home, Morden
Salem Home	Monday Jun 25 7:30pm	Salem Home, Winkler
Haven Group (Rest Haven)	Wednesday, Sep 19 7:00pm	To Be Confirmed
Menno Home	Tuesday Oct 16 7:00pm	Menno Home Grunthal

10.3. Staff Newsletter #57

The Board was apprised that Staff Newsletter #57 is now available.

- | | | |
|-----|------------------------------------|--|
| 11. | Information Requested by the Board | No report. |
| 12. | Correspondence | No report. |
| 13. | Option to Move Into In-Camera | The Board moved into in-camera. 3:20 p.m.
The Board moved out of in-camera – rise without report. 3:25 p.m. |
| 14. | Board Monthly Meeting Evaluation | Board Members each completed a Board Meeting Evaluation form. |
| 15. | Date/Location of Next Meeting | Tuesday May 29, 2018, Bethesda Regional Health Centre, Steinbach MB |
| 16. | Adjournment | Meeting adjourned by consensus. |

Adjourned 3:35 p.m.