

**MINUTES of the Southern Health-Santé Sud Governing Board Meeting held
Friday April 6, 2018
Boundary Trails Health Centre, Winkler, MB**

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Present	Board:	Staff:	Guests:
	Abe Bergen, Chair Cheryl McKittrick, Vice Chair Pat Brennan Ramona Coey Debbie Iverson Konrad Narth Terrie Porter Vi Peters	<i>Senior Leadership Team:</i> Jane Curtis, CEO Dr. Denis Fortier Paulette Goossen Ken Klassen Marie Lacey Dr. Michael Routledge Marianne Woods <i>Other:</i> Trish Braun, Community Engagement Facilitator <i>Jane Saunders, Recording Secretary</i>	
Regrets:	Elin Czeranko Dr. Desmond Leen Judith Siemens	Cheryl Harrison Martin Montanti René Ouellette	

The Southern Health-Santé Sud Board of Directors (the Board) acknowledges that the land on which it gathers is Treaty 1 territory and the traditional territory of Anishinaabeg, Ojibway, Cree, Oji-Cree, Assiniboine, Dakota, and Dene peoples, and the homeland of the Métis Nation. The Board also acknowledges that Southern Health-Santé Sud has multiple cultures and is a designated bilingual region.

Sacred Moment: *At a Board workshop on People Centeredness, it was decided that, at the start of each regular day of Board meetings, the Board would take a moment to pause and reflect on its mission and on the people it serves throughout the region - to stop and look at the consequences whenever changes or decisions are made about services or programs, and be aware of how it affects the people whom that service or program was made for in the first place.*

Mr. Konrad Narth shared a YouTube video that underlines the importance of Stakeholder Engagement in the process of implementing change. This ensures people hear, understand and have opportunity to provide input.

Action

1. Welcome & Call to Order The Chair called the meeting to order at 2:25 p.m.

When approving future Board of Directors Meeting agendas and minutes, the Board agreed to record '... by consensus' rather than the formal motion format: 'Motion; Moved By; Seconded By; Carried/Other'.
2. Approval of proposed Agenda Approved by consensus.
3. Approval of Minutes of Board Meeting Approved by consensus.

4. In-Camera – Report
MOTION:
THAT the Southern Health-Santé Sud Board of Directors approves the 2018-2019 balanced budget.
MOVED BY: Cheryl McKittrick
SECONDED BY: Ramona Coey CARRIED

5. Board Committees

5.1. Finance Committee of the Whole - Report

MOTION:
THAT the Southern Health-Santé Sud Board of Directors approves the report of Statement of Operations and Financial Position, as presented by the Southern Health-Santé Sud CEO/Regional Director Finance, for the period to February 28, 2018, which indicates a Year-to-Date Operating surplus of \$4,223,772.
MOVED BY: Konrad Narth
SECONDED BY: Terrie Porter CARRIED

5.2. Quality & Patient Safety Committee of the Whole – Report
LEAN (a program that results in improved, more efficient services):
Staff across the Region remain committed to LEAN, as evidenced by the many projects continuing to be worked on across the Region and the many new ideas being put forward for consideration.

5.3. Community Engagement Planning Committee – Report
No report.

5.4. Policy Review Committee
No report.

6. Board Education

6.1. Up-coming Education Events

The Board received information pertaining to the registrations/attendance of Board Members for up-coming events.

6.2. Provincial Risk Framework and Reporting & Information and Communication Technology Report

Ms. Kristine Hannah, Regional Director Patient Safety & Risk, provided an overview of the Provincial Risk Management Framework and regional process that enables staff to identify risks in regards to our many organizational operations and to develop actions to mitigate identified risks. Ongoing evaluation provides opportunity for staff to monitor the effectiveness of the actions.

As requested by the Board (see agenda item 10 below), Mr. Shaun Twist, Regional Director Information and Communication Technology, provided an overview of the systems and processes in place that together mitigate Southern Health-Santé Sud's risk to its intellectual information.

- Consider risk when reviewing the Executive Limitation policies.

Policy Review Committee

7. Board Monitoring

7.1. Summary of Board Meeting Evaluation – Report

Mr. Konrad Narth provided a review of the summary of Board Meeting Evaluation report for February 28, 2018 noting that the scoring remains high and that the % of quality & patient safety related items met the required standards.

7.2. Governance Process (GP-7) Board Community Engagement

Mr. Konrad Narth provided a review of the Board's policy: Governance Process (GP-7) Board Community Engagement noting that the Board is in compliance.

Recognizing that Board Member attendance at health-related events is good, Board Members were encouraged to continue attending as many events as possible.

7.3. Board-CEO Linkage (BC-5) Monitoring CEO Performance & CEO Performance Appraisal

Ms. Debbie Iverson, provided a review of Board-CEO Linkage (BC-5) Monitoring CEO Performance & CEO Performance Appraisal, noting that, as evidenced by the process just carried out, the Board is in compliance.

- The Board to consider adding a 360 review to the process.

Board Chair/
CEO

The Board agreed with the suggestion of clarifying the wording of policy criteria #4 e.g. name the policies referenced under the term 'any policy' i.e. Board ENDS and Executive Limitations.

- Review Board-CEO Linkage (BC-5) Monitoring CEO Performance & CEO Performance Appraisal, policy criteria #4 – clarify the term: 'any policy' to mean Board ENDS and Executive Limitations.

Policy Review
Committee

8. Other Board Work

8.1. Board Member Recognition

Mr. Bergen expressed the Board's sincere thanks to Ms. Vi Peters for the time that she has served on the Board and for her valuable insight and input during that time.

Ms. Peters thanked the Board and shared that her time had been very enjoyable and that she appreciated the collegiality around the table.

8.2. Board Member Recruitment

It was noted that Manitoba Health, Seniors and Active Living has confirmed, those Board Members, whose terms end March 31, 2018, are to continue serving until further notice.

The Board reviewed and validated its Skills Matrix, noting that overall, the Board is well-rounded through its members' various skills and experience. With two vacant Board Member positions, the Board looks forward to the addition of new skill sets to its mix.

9. Information

9.1. Chair's Report

No report.

9.2. Leadership Report

The CEO highlighted the following points from the CEO's Leadership Report:

- Events that are scheduled in May and June including the 20th Healthy Communities Conference (May 1) in Otterburne.
- Annual General Meeting dates for Foundations & Affiliates across the region.

9.3. Staff Newsletter #56

The Board was apprised that Staff Newsletter #56 is now available.

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| 10. | Information Requested by the Board | Information and Communication Technology Report: <i>presentation provided as part of item 6.2 above.</i> |
| 11. | Correspondence | No report. |
| 12. | Option to Move Into In-Camera | The Board moved into in-camera. 4:10 p.m.
The Board moved out of in-camera – rise without report. 4:15 p.m. |
| 13. | Board Monthly Meeting Evaluation | Board Members each completed a Board Meeting Evaluation form. |
| 14. | Date/Location of Next Meeting | Monday April 30, 2018, Regional Office - Southport, MB |
| 15. | Adjournment | MOTION:
THAT the Southern Health-Santé Sud Board of Directors meeting be adjourned.
MOVED BY: Vi Peters
SECONDED BY: Cheryl McKitrick CARRIED
Adjourned 4:15 p.m. |