

**MINUTES of the Southern Health-Santé Sud Governing Board Meeting held
Wednesday June 27, 2018
Regional Office - Southport, MB**

Page 1 of 6

Present	Board:	Staff:	Guests:
	Abe Bergen, Chair Pat Brennan Elin Czeranko Debbie Iverson Dr. Desmond Leen Konrad Narth Terrie Porter	SLT: Jane Curtis, CEO Paulette Goossen Cheryl Harrison Ken Klassen Marie Lacey Martin Montanti René Ouellette Marianne Woods Other: Trish Braun, Community Engagement Facilitator Jane Saunders, Recording Secretary	Ales Morga, Regional Manager, Planning and Evaluation Lorraine Grenier, Regional Director Communications & French Language Services
Regrets:	Ramona Coey Cheryl McKittrick, Vice Chair	Dr. Denis Fortier Dr. Michael Routledge	

The Southern Health-Santé Sud Board of Directors (the Board) acknowledges that the land on which it gathers is Treaty 1 territory and the traditional territory of Anishinaabeg, Ojibway, Cree, Oji-Cree, Assiniboine, Dakota, and Dene peoples, and the homeland of the Métis Nation. The Board also acknowledges that Southern Health-Santé Sud has multiple cultures and is a designated bilingual region.

***Sacred Moment:** At a Board workshop on People Centeredness, it was decided that, at the start of each regular day of Board meetings, the Board would take a moment to pause and reflect on its mission and on the people it serves throughout the region - to stop and look at the consequences whenever changes or decisions are made about services or programs, and be aware of how it affects the people whom that service or program was made for in the first place.*

Dr. Desmond Leen shared how the practice of starting a meeting with a sacred moment provides an opportunity to reflect on the purpose of our work, to get to know those around the table and to grow a sense of belonging. Research on cohesion and belonging has been shown to create higher levels of satisfaction and improved outcomes. As an example, Dr. Leen referenced the 120 year old Dabbawala lunch delivery service in Mumbai, India. This service illustrates excellence and cohesion despite numerous barriers and has been recognized and memorialized worldwide for a near-perfect delivery record.

Action

1. Welcome & Call to Order The Chair called the meeting to order at 2:50 p.m.

2. Approval of proposed Agenda The agenda was approved as presented by consensus.

3. Approval of Minutes of Board Meeting

The minutes of Board meeting held May 29, 2018 were approved as presented by consensus.

In-Camera – Report

The Board received a presentation from Healthcare Insurance Reciprocal of Canada (HIROC), which provided background information explaining the organization and work of HIROC together with a review of liability specifically pertaining to Directors and Officers.

MOTION:

THAT the Southern Health-Santé Sud Board of Directors endorses the Boundary Trails Health Centre Foundation Expansion Proposal as presented, and approves Southern Health-Santé Sud to submit this proposal, as presented, to the Minister of Health, Seniors and Active Living for formal approval.

MOVED BY: Dr. Desmond Leen
SECONDED BY: Elin Czeranko CARRIED

MOTION:

THAT the Southern Health-Santé Sud Board of Directors endorses the Salem Home Inc. application for the Dementia Care Unit to be designated as a Behavioural Support & Care Environment Unit as presented including increased staffing dollars allocated to this designation, and approves Southern Health-Santé Sud, together with Salem Home Inc., to submit this request, as presented, to the Minister of Health, Seniors and Active Living for formal approval.

MOVED BY: Terrie Porter
SECONDED BY: Konrad Narth CARRIED

MOTION:

THAT the Southern Health-Santé Sud Board of Directors endorses the Boundary Trails Health Centre Foundation's request to build a Heli-pad at Boundary Trails Health Centre, on the understanding that the project is fully funded by private donation, and approves Southern Health-Santé Sud to submit this request, as presented, to Minister of Health, Seniors and Active Living for formal approval.

MOVED BY: Dr. Desmond Leen
SECONDED BY: Terrie Porter CARRIED

MOTION

THAT the Southern Health-Santé Sud Board of Directors endorses the Ste. Anne Hospital Foundation's request to build a Heli-pad to service the Ste. Anne Hospital, and approves Southern Health-Santé Sud to submit this request, as presented, to the Minister of Health, Seniors and Active Living for formal approval.

MOVED BY: Konrad Narth
SECONDED BY: Pat Brennan CARRIED

4. Board
Committees

4.1. Audit Committee of the Whole – Report

MOTION

THAT the Southern Health-Santé Sud Board of Directors approves the 2017-2018 Non-Consolidated Financial Statements as presented by Deloitte.

MOVED BY: Konrad Narth

SECOND BY: Dr. Desmond Leen CARRIED

4.2. Finance Committee of the Whole – Report

MOTION:

THAT the Southern Health-Santé Sud Board of Directors approves the report of Statement of Operations and Financial Position, as presented by the Southern Health-Santé Sud CEO/Vice President Finance & Planning, for the period to May 31, 2018, which indicates a Year-to-Date Operating surplus of \$8,727.00.

MOVED BY: Pat Brennan

SECONDED BY: Terrie Porter CARRIED

4.3. Quality & Patient Safety Committee of the Whole – Report

At the Manitoba Institute for Patient Safety (MIPS) Annual Meeting, Ms. Teresa Wright, from Langruth Elementary School, was named recipient of the Dr. John Wade Award. Teresa was recognized for her work implementing the 'Reinforcing Home Safety and Injury Prevention project' at the school. Ms. Dianna Meyseton-Neufeld, Healthy Living Facilitator with Southern Health-Santé Sud, was instrumental in encouraging, engaging and supporting Teresa to take on this project. It was a great project and very unique because it was another sector who was leading and implementing it resulting in great outcomes for the community.

4.4. Community Engagement Planning Committee – Report

A copy of the minutes of meeting held April 5, 2018 were shared for information.

Ms. Debbie Iverson highlighted the following points from the June 22, 2018 meeting:

Local Health Involvement Groups (LHIGs):

Provincial Survey: Board Members were reminded to complete the survey on or before June 30, 2018. Feedback from LHIG members will be shared with the Board at a future meeting in the fall.

LHIG Membership: Board Members were reminded to encourage members of the public to join one of the groups.

Patient and Public Engagement in Manitoba: Provincial Framework currently awaiting final approval by the Minister of Health, Seniors and Active Living.

Patient Experience LHIG: currently looking at opportunities for this group to connect more directly with the Board's Quality & Patient Safety Committee of the Whole.

Board Education: Board Members were encouraged to consider taking the Canadian Patient Safety Institute on-line course.

4.5. Policy Review Committee

A copy of the minutes of meeting held March 16, 2018 were shared for information.

Ms. Pat Brennan apprised the Board that the meeting scheduled for June 22 has been deferred to September (date to be confirmed).

A new format presenting revised policies for approval was presented and the Board was asked to provide feedback as to whether or not the new format was an improvement.

MOTION

THAT the Southern Health-Santé Sud Board of Directors approves the following nine (9) Board policies/related documents, revised March 16, 2018, as presented:

- Governance Process (GP-5) Role of Board Chair
- Governance Process (GP-9) Board Agenda Planning
- Governance Process (GP10) Monitoring of Board Policies – Perpetual Monitoring Calendar
- Governance Process (GP-12) Board Committee Structure and Committee Terms of Reference
- Governance Process (GP-12) attachment: Policy Review Committee calendar
- Board-CEO Linkage (BC-1) Global Governance Management Connection & Chief Executive Officer (CEO) Position Profile
- Board-CEO Linkage (BC-3) Accountability of the Chief Executive Officer (CEO)
- Board-CEO Linkage (BC-4) Delegation to the Chief Executive Officer (CEO)
- Executive Limitation (EL-11) Chief Executive Officer Leadership Competency

MOVED BY: Elin Czeranko

SECONDED BY: Debbie Iverson CARRIED

5. Board Education

5.1. 10th Annual PHIA Day

Ms. Elin Czeranko provided feedback from attending the 10th Annual PHIA Day, noting that the day had highlighted the need to be cognizant of personal health information, particularly in these days of Information Communication Technology (ICT), and that the culture of not talking about peoples' health information is becoming normalized.

5.2. Board Performance Training - Report

Ms. Debbie Iverson and Ms. Cheryl McKittrick attended a provincial education session: *The Role of the Board in Risk Oversight*. Ms. Iverson noted that having an understanding of the provincial risk framework and dashboard, had made the training meaningful and also validated the information the Board receives. In addition, having an explanation of the difference between the Board's oversight of risk vs the organization's management of risk and why risk (yellow lense) and quality (blue lense) should always be viewed together (green lens).

The Board acknowledge that the organization is mitigating risk as evidenced through recent presentations and education sessions e.g. ICT and HIROC presentations, PHIA Day.

6. Board Monitoring

6.1. Summary of Board Meeting Evaluation – Report

Dr. Desmond Leen provided a review of the summary of Board Meeting Evaluation report for May 29, 2018 noting that overall the average remains high.

In response to comments noted, the Board considered the meeting venues currently used and agreed to include La Broquerie into the rotation.

Recording Secretary

6.2. Governance Process (GP-8) Board Meetings

Dr. Desmond Leen provided a review of the Board's policy: Governance Process (GP10) Monitoring of Board Policies, noting that the Board is in compliance.

6.3. Governance Dashboard

Ms. Ales Morga presented the Governance Dashboard for the Board END People.

7. Other Board Work

7.1. Communications Plan

Ms. Lorraine Grenier, Regional Director - Communications & French Language Services, was welcomed to the table and gathered feedback from the Board in regards to the Communications' Plan.

7.2. 2017-2018 Annual Report

The Board approved the content of the 2017-2018 Annual Report on the understanding that final edits and formatting will be completed prior to submission to Manitoba Health, Seniors & Active Living by September 30, 2018. After that date, the final report will be posted in both English & French on the public website.

MOTION

THAT the Southern Health-Santé Sud Board of Directors approves in principle the 2017-2018 Annual Report as presented, recognizing that some content will be added prior to submission.

MOVED BY: Pat Brennan

SECONDED BY: Terrie Porter

CARRIED

8. Information

8.1. Chair's Report

Recognizing there may be need for the Board to meet during August, Board Members were asked to provide their availability against date/time options provided.

The Chair shared correspondence from the Minister of Health, Seniors and Active Living reminding Board Members running for council, school boards etc. to submit a leave of absence on or before September 18, 2018.

8.2. Leadership Report

The CEO highlighted the following points from the CEO's Leadership Report:

- *Southern Health-Santé Sud Public Website*: A new Patient Safety page (in English & French) has been added to the public website with information about ['My Patient Advocate Agreement'](#)
- Upcoming Annual General Meetings:

Annual General Meeting	Date & Time	Location
Salem Home <i>Phone: 204 325-4316</i>	Monday Jun 25 7:30pm	Salem Home
Haven Group (Rest Haven) <i>Phone: 204-326-2206</i>	Wednesday Sep 19 7:00pm	To Be Confirmed
Southern Health-Santé Sud <i>Toll Free: 800-742-6509</i>	Wednesday Oct 10 7:00pm	Stride Place Portage la Prairie
Menno Home <i>Phone: 204-434-6496</i>	Tuesday Oct 16 7:00pm	Menno Home

8.3. Staff Newsletter #59

The Board was apprised that Staff Newsletter #59 is now available.

8.4. Manitoba Centre for Health Policy Reports

The Board was apprised that the following two reports are now available:

- [The PAX Program in Manitoba: A Population-Based Analysis of Children's Outcomes](#)
- [Health and Social Outcomes Associated with High-Risk Alcohol Use](#)

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| 9. | Information Requested by the Board | No report. |
| 10. | Option to Move Into In-Camera | The Board waived the option to move into in-camera. |
| 11. | Board Monthly Meeting Evaluation | Board Members each completed a Board Meeting Evaluation form. |
| 12. | Date/Location of Next Meeting | Tuesday September 18, 2018, Regional Office La Broquerie, MB |
| 13. | Adjournment | <p>MOTION</p> <p>THAT the Southern Health-Santé Sud Board of Directors meeting be adjourned.</p> <p>MOVED BY: Debbie Iverson</p> <p>SECONDED BY: Dr. Desmond Leen</p> |

Adjourned 4:35 p.m.