

**MINUTES of the Southern Health-Santé Sud Governing Board Meeting held  
Wednesday April 26, 2017  
La Broquerie Regional Office, La Broquerie, MB**

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Present	Board:	Staff:	Guests:
	Abe Bergen, Chair Cheryl McKittrick, Vice Chair Pat Brennan Elin Czeranko Debbie Iverson Konrad Narth Terrie Porter Vi Peters Judith Siemens	Kathy McPhail, CEO Trish Braun Jane Curtis Danielle Dupuis Dr. Denis Fortier Ryan Green Paulette Goossen Cheryl Harrison Ken Klassen Marie Lacey Martin Montanti Dr. Michael Routledge Marianne Woods  <i>Jane Saunders, Recording Secretary</i>	Santé en français: Francis LaBossière. Chair, Pierre Beaudoin, Vice-Chair and Chair of the Southeastern Regional Round Table Diane Poiron-Toupin Secretary and Chair of the Central Regional Round Table Annie Bedard, Executive Director
<b>Regrets:</b>	Ramona Coey Dr. Desmond Leen		

Mr. Abe Bergen began the meeting by acknowledging that we are in Treaty 1 territory and that the land on which we gather is the traditional territory of Anishinaabeg, Ojibway, Cree, Oji-Cree, Assiniboine, Dakota, and Dene peoples, and the homeland of the Métis Nation.

Mr. Bergen also acknowledged that Southern Health-Santé Sud has multiple cultures and is a designated bilingual region.

The CEO brought two gifts that are very precious to her: a Métis sash and an eagle feather; both of which were presented to her during her tenure as CEO.

***Sacred Moment:*** *At a Board workshop on People Centeredness, it was decided that, at the start of each regular day of Board meetings, the Board would take a moment to pause and reflect on its mission and on the people it serves throughout the region - to stop and look at the consequences whenever changes or decisions are made about services or programs, and be aware of how it affects the people whom that service or program was made for in the first place.*

Mr. Konrad Narth shared the Travel Manitoba video: ['Be Proud Manitoba'](#), which served as a reminder for everyone to share who we are both as a Region and as a Province; too often we don't brag enough about who we are and what we have achieved.

**Action**

1. Welcome & Call to Order      The Chair called the meeting to order at 2:45 p.m.

2. Approval of proposed Agenda      The agenda was approved as amended:  
Add: 6.4 PHIA Day  
MOTION:  
THAT the Southern Health-Santé Sud Board of Directors approves the agenda as amended.  
MOVED BY:                      Cheryl McKitrick  
SECONDED BY:                Terrie Porter                      CARRIED
3. Approval of Minutes of Board Meeting      The Board approved the minutes of the meeting held April 5, 2017 as presented.  
MOTION:  
THAT the Southern Health-Santé Sud Board of Directors approves the minutes of the meeting held April 5, 2017 as presented.  
MOVED BY:                      Terrie Porter  
SECONDED BY:                Judith Siemens                      CARRIED
4. In-Camera – Report      MOTION:  
THAT the Southern Health-Santé Sud Board of Directors approves the 2018-2019 Annual Plan as amended and with the understanding that information may need to be revised.  
MOTION:                              Judith Siemens  
SECONDED BY:                      Elin Czeranko                      CARRIED
5. Board Committees      5.1. Audit Committee of the Whole - Report  
Deloitte Auditors Mr. Richard Soenen, and Ms. Trudy Martens provided an overview of the audit process and presented the Audit Service Plan.
- 5.2. Finance Committee of the Whole - Report  
MOTION:  
THAT the Southern Health-Santé Sud Board of Directors Finance Committee of the Whole approve staff to explore the extension of the current contract with Deloitte and report back to the Board.  
MOVED BY:                      Cheryl McKitrick  
SECONDED BY:                      Terrie Porter                      CARRIED
- 5.3. Quality & Patient Safety Committee of the Whole – Report  
No report.
- 5.4. Community Engagement Planning Committee - Report  
No report.
- 5.4.1. Committee Membership  
Given the current vacancy resulting from the retirement of Mr. Guy Lévesque, and given that the next meeting of the Community Engagement Planning Committee is scheduled for May 17, 2017, the

Board accepted Ms. Debbie Iverson's offer to join the committee until an inaugural meeting of the Board is held i.e. after the 2017 Board appointments have been confirmed.

#### 5.5. Policy Review Committee

No report.

### 6. Board Education

6.1. 2017 Healthy Communities Conference - Feedback  
Board Members who had attended the Healthy Communities Conference shared their feedback noting that all of the topics covered and the tools provided were extremely beneficial - another excellent conference!

It was noted as well that the number of public attendees has increased over the years.

#### 6.2. Insightful Discussion – Annual Report

Board Members considered and discussed questions relating to future concerns and critical success factors that they thought might be pertinent for Southern Health-Santé Sud in the next two years.

#### 6.3. Santé en français

Mr. Francis LaBossieré; Mr. Pierre Beaudoin; Ms. Diane Poiron-Toupin and Ms. Annie Bedard were welcomed to the table and shared a brief history of French Language Services for Governance. The representative also provided an explanation of both the structure of Santé en français, which includes Round Tables and other local committees, and the leadership role that the organization plays in enabling access to health and social services for the Francophone population of Manitoba who wish to receive services in French.

The Board thanked the four representatives for an extremely informative presentation and expressed its appreciation for the on-going collaboration between our two organizations.

### 7. Board Monitoring

#### 7.1. Summary of Board Meeting Evaluation – Report

Mr. Konrad Narth provided a review of the summary of Board Meeting Evaluation report for April 5, 2017.

#### 7.2. Governance Process (GP-18) Board Expenses

Mr. Konrad Narth provided a review of the Board's policy: Governance Process (GP-18) Board Expenses, noting that, due to the change in Board structure part way through the previous year, many of the policy provisions had ceased to be current; therefore, partial compliance was reported.

- Consider whether or not previous criteria #4 relating to accommodation should be included in the current policy. Policy Review Committee

## 8. Other Board Work

### 8.1. Board Election of Officers

Further to the retirement of Mr. Guy Lévesque from the Board, effective March 31, 2017, and given that, at its November 30, 2016 meeting the Board recognized the benefit of succession planning and agreed that Mr. Konrad Narth would also support the Treasurer role; the Board accepted that, until an inaugural meeting of the Board is held i.e. after the 2017 Board appointments have been confirmed, Mr. Narth would assume the role of Treasurer.

The Board Chair expressed his thanks to all of the Board Members for their commitment to the various Board committees and positions.

## 9. Information

### 9.1. Chair's Report

The Chair shared that the CEO Retirement Celebration had been a wonderful event and reflective of the high esteem in which Kathy McPhail is held.

Board Members were reminded of the following items:

- Updates for policy binders.
- Notre Dame de Lourdes Health Centre Grand Opening: Friday April 28, 2018 at 1:30 p.m. Board Members are welcome to attend.

### 9.2. Leadership Report

The CEO extended her thanks to everyone who had attended her CEO Retirement Celebration and to those who were involved in putting the event together.

The following items were highlighted from the Leadership Report:

- Further to a public meeting in Gladstone at which questions were raised regarding recruitment, it was confirmed that, with additional Nurse Practitioners being hired, Gladstone will likely be covered.
- 2017 Aboriginal Adult Health Internship Program: due to an insufficient number of applicants and following discussion with Long Plain First Nation, Dakota Tipi and Portage Friendship Centre, the program will be postponed until the fall.
- Public health/healthy living: is preparing for Naloxone distribution out of the Community Health Services Portage Clinic site.
- Manitoba Health, Seniors and Active Living has merged the Mental Health & Spiritual Health Care Branch and the Addiction Policy and Support Branch into the Mental Health and Addictions Branch. Spiritual Health Care will continue to report under this new branch. The merger of the two branches aligns with the government's plans for a comprehensive Mental Health and Addictions Strategy, as announced in the 2016 Speech from the Throne.
- Walk a Mile in My Moccasins workshops: Wednesday May 10, 2017 at Red River College, Portage la Prairie.

Thursday June 15, 2017 – Swan Lake First Nation  
Wednesday September 6, 2017 - Long Plains First Nation  
Board Members were encouraged to attend one of these workshops.

*Final words from the CEO:* Board Members have change over the years but the commitment, passion and example of the Board setting the tone of the organization has remained the same – it has been a privilege to be part of Southern Health-Santé Sud.

#### 9.2.1. Staff Newsletter #47

The Staff Newsletter was not available at the time of the meeting; therefore, a copy will be sent as soon as it becomes available.

#### 10. Information Requested by the Board

##### 10.1. Electronic Connection

Having considered the benefits of receiving Board Meeting material electronically vs hard copy, the Board agreed the move to electronic connection.

- Develop appropriate Board Policy. Policy Review Committee

MOTION:

THAT the Southern Health-Santé Sud Board of Directors approves the move to electronic connection and as such approves the purchase and issue of devices as per briefing note presented.

MOVED BY: Judith Siemens  
SECONDED BY: Vi Peters CARRIED

#### 11. Correspondence

Letter of thanks from previous Board Member for recognition gift.

*With the exception of the Recording Secretary, all staff left the meeting.*

#### 12. Move Into In-Camera

MOTION:

THAT the Southern Health-Santé Sud Board of Directors move into in-camera.

MOVED BY: Konrad Narth  
SECONDED BY: Pat Brennan CARRIED

#### 13. Move Out of In-Camera

MOTION:

THAT the Southern Health-Santé Sud Board of Directors move out of in-camera – to rise with report

MOVED BY: Judith Siemens  
SECONDED BY: Debby Iverson CARRIED

MOTION:

THAT the Southern Health-Santé Sud Board of Directors approves the CEO's outstanding vacation hours to be paid out on the last day of her contract.

MOVED BY: Terrie Porter  
SECONDED BY: Cheryl McKitrick CARRIED

MOTION:

THAT the Southern Health-Santé Sud Board of Directors approves Southern Health-Santé Sud to pay the annual premium for additional life insurance coverage for the new CEO.

MOVED BY: Cheryl McKitrick  
SECONDED BY: Terrie Porter CARRIED

14. Board Monthly Meeting Evaluation

Board Members each completed a Board Meeting Evaluation form.

15. Date/Location of Next Meeting

Wednesday May 31, 2017: Boundary Trails Health Centre, Winkler, MB.

16. Adjournment

MOTION:

THAT the Southern Health-Santé Sud Board of Directors meeting be adjourned.

MOVED BY: Cheryl McKitrick  
SECONDED BY: Debbie Iverson CARRIED

Adjourned 4:40 p.m.