

**MINUTES of the Southern Health-Santé Sud Governing Board Meeting held
Wednesday April 5, 2017
Southport Regional Office, Southport, MB**

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Present	Board:	Staff:	Guests:
	Abe Bergen, Chair Cheryl McKittrick, Vice Chair Pat Brennan (phone) Ramona Coey Elin Czeranko Debbie Iverson Guy Lévesque Konrad Narth Terrie Porter Vi Peters Judith Siemens	Kathy McPhail, CEO Trish Braun Jane Curtis Dr. Denis Fortier Paulette Goossen Cheryl Harrison Ken Klassen Marie Lacey Martin Montanti René Ouellette Dr. Michael Routledge Marianne Woods <i>Jane Saunders, Recording Secretary</i>	Lorraine Grenier, Regional Director Communications & French Language Services
Regrets:	Dr. Desmond Leen		

Mr. Abe Bergen began the meeting by acknowledging that we are in Treaty 1 territory and that the land on which we gather is the traditional territory of Anishinaabeg, Ojibway, Cree, Oji-Cree, Assiniboine, Dakota, and Dene peoples, and the homeland of the Métis Nation.

Also, mindful of the First Nation communities that have been evacuated this week due to flooding.

Mr. Bergen also acknowledged that Southern Health-Santé Sud has multiple cultures and is a designated bilingual region.

Sacred Moment: *At a Board workshop on People Centeredness, it was decided that, at the start of each regular day of Board meetings, the Board would take a moment to pause and reflect on its mission and on the people it serves throughout the region - to stop and look at the consequences whenever changes or decisions are made about services or programs, and be aware of how it affects the people whom that service or program was made for in the first place.*

Ms. Ramona Coey shared that the sacred moment used for her regional Board orientation session had highlighted that each person in the room comes with their own unique realities and therefore we need to be mindful of each other. Whereas, passion often drives people to get involved and convince people to make the 'right decisions'; it is soon realized there are no 'wrong decisions' because the decisions being made are based on everyone's beliefs and values at that moment. An awareness of those beliefs and value are helps the whole group understand the heart that lies behind every face

Action

1. Welcome & Call to Order The Chair called the meeting to order at 1:45 p.m.

SECONDED BY: Judith Siemens CARRIED

5.3. Quality & Patient Safety Committee of the Whole – Report
MOTION:

THAT the Southern Health-Santé Sud Board of Directors approves Board Member Ms. Debbie Iverson to attend the 2017 WRHA/MIPS Quality and Patient Safety Conference to be held in Winnipeg.

MOVED BY: Elin Czeranko
SECONDED BY: Ramona Coey CARRIED

5.4. Community Engagement Planning Committee - Report
The Board received copies of the March 23, 2016 and December 14, 2016 minutes of meetings for information.

Local Health Involvement Groups (LHIGs):

Ms. Vi Peters reported that LHIG meetings had been held on March 27, 2017 in Morris and April 4, 2017 in Carman.

LHIG members discussed the topic of Health Promotion and heard presentations that focused on individual health promotion to community-wide healthy public policy. Community members were asked to give feedback regarding harm reduction strategies and perspectives on the return on investment of health promotion work. A report will be presented for Board approval at the June Board meeting at which time future LHIG topics will also be finalized.

Mr. Guy Lévesque presented the draft Local Health Involvement Groups (LHIGs) Terms of Reference for Board approval and Ms. Trish Braun provided further details pertaining to the document noting that the Terms of Reference have been revised from the initial version approved following merger.

MOTION:

THAT the Southern Health-Santé Sud Board of Directors approves the Local Health Involvement Groups (LHIGs) Terms of Reference as presented.

MOVED BY: Guy Levesque
SECONDED BY: Vi Peters CARRIED

5.5. Policy Review Committee
The Board received copies of the minutes of meetings held: June 22, 2016 and February 24, 2016 for information.

Ms. Judith Siemens presented the following six (6) Board policies for approval:

Governance Process (GP-1) Global Governance Commitment

MOTION:

THAT the Southern Health-Santé Sud Board of Directors approves Governance Process (GP-1) Global Governance Commitment as presented.

MOVED BY: Ramona Coey
SECONDED BY: Debbie Iverson CARRIED

Governance Process (GP-3) Board Governance Accountability
MOTION:

THAT the Southern Health-Santé Sud Board of Directors approves Governance Process (GP-3) Board Governance Accountability as presented.

MOVED BY: Debbie Iverson
SECONDED BY: Ramona Coey CARRIED

Governance Process (GP-4) Board Job Description
MOTION:

THAT the Southern Health-Santé Sud Board of Directors approves Governance Process (GP-4) Board Job Description as presented.

MOVED BY: Debbie Iverson
SECONDED BY: Ramona Coey CARRIED

Governance Process (GP-8) Board Meetings
MOTION:

THAT the Southern Health-Santé Sud Board of Directors approves Governance Process (GP-8) Board Meetings as presented.

MOVED BY: Ramona Coey
SECONDED BY: Debbie Iverson CARRIED

Governance Process (GP-12) Board Committee Structure
MOTION:

THAT the Southern Health-Santé Sud Board of Directors approves Governance Process (GP-12) Board Committee Structure as presented.

MOVED BY: Debbie Iverson
SECONDED BY: Ramona Coey CARRIED

Governance Process (GP-18) Board Expense
MOTION:

THAT the Southern Health-Santé Sud Board of Directors approves Governance Process (GP-18) Board Expense as presented.

MOVED BY: Ramona Coey
SECONDED BY: Debbie Iverson CARRIED

5.6. Ad-Hoc CEO Recruitment Committee

Mr. Abe Bergen expressed his thanks to the Board committee members, Mr. René Ouellette and Deputy Minister Karen Herd for

their diligence and commitment to the process of selecting a new CEO.

With the recruitment process now completed, the Board was pleased to formally disband the Ad-Hoc CEO Recruitment Committee.

MOTION:

THAT the Southern Health-Santé Sud Board of Directors approves the disbanding of the Ad-Hoc CEO Recruitment Committee.

MOVED BY: Chery McKitrick

SECONDED BY: Debbie Iverson CARRIED

6. Board Education

6.1. Up-coming Education Events

2017 National Healthcare Leadership Conference:

Recognizing the importance of Board education, particularly for new Board Members, the Board, in light of Southern Health-Santé Sud's targeted savings requirement, re-considered its decision to support the Board Chair and one (1) other Board Member to attend the 2017 National Health Leadership Conference in Vancouver and agreed to rescind that part of its motion.

MOTION:

THAT the Southern Health-Santé Sud Board of Directors rescinds the part of its motion, made January 18, 2017, to support the Board Chair and one (1) other Board Member only to attend the 2017 National Health Leadership Conference.

MOVED BY: Ramona Coey

SECONDED BY: Terrie Porter CARRIED

2017 Healthy Communities Conference:

The Board was apprised that seven (7) Board Members have been registered for the 2017 Healthy Communities Conference on April 19 in Winkler.

6.2. Spring Board Workshop

Given that provincial planning relating to Board orientation is currently unknown and, given that the volume of work associated with planning and implementing the required provincial targeted savings and that this work involves the same staff who plan and present the Spring Board Workshop, the Board agreed to postpone its Spring Board Workshop to the fall.

With this change, the Board considered, after viewing the new RHA website, whether a small information handbook would be helpful. It was further noted that there are likely podcasts that would provide helpful for on-going Board education.

6.3. RHA Website - presentation

Ms. Lorraine Grenier was welcomed to the table and provided a review and status update of Southern Health-Santé Sud's new website.

It is hoped the new RHA website will be ready to go-live sometime in May 2017.

7. Board Monitoring

7.1. Summary of Board Meeting Evaluation – Report

Ms. Ramona Coey provided a review of the summary of Board Meeting Evaluation report for February 22, 2017.

7.2. Governance Process (GP-17) Recognition / Support of Board Members

Ms. Ramona Coey provided a review of the Board's policy: Governance Process (GP-17) Recognition / Support of Board Members, reported compliance and noted suggested changes.

- Policy Review Committee to review GP-17 and consider the suggested changes. Policy Review Committee

8. Other Board Work

8.1. Board Member Recognition

The Board recognized Mr. Guy Lévesque as he completed his second and final term on the Board.

Mr. Bergen expressed the Board's sincere thanks for his commitment and input over the past five (5) years; noting that, as the previous Board Chair, Mr. Lévesque had been gracious in providing support to the current Board Chair.

Mr. Lévesque thanked the Board and shared that he had very much enjoyed the five years he spent serving on the Board.

9. Information

9.1. Chair's Report

The Chair shared that Manitoba Health, Seniors and Active Living has confirmed that, those Board Members whose terms expire March 31, 2017 and who are eligible for a second term, should continue until they receive official notice of their re-appointment.

The Board was apprised that the Board Chair and CEO attended a tour of Niverville Medical Centre and heard their plans and vision to provide flexible hours of access vs fixed 'open/closed' times.

9.2. Leadership Report

The CEO highlighted the following items from her Leadership Report:

- Staff Annual Years of Service Awards: given the current fiscal environment the events planned for 2017 have been revamped away from large venue events. Instead, staff will receive their years of service recognition and gifts at local staff appreciation events.
- International Centre for Dignity and Palliative Care, Winnipeg, project has been cancelled.

- 12th Annual Camp Bridges - May 26-28, 2017: a joint initiative between Southern Health-Santé Sud and Prairie Mountain Health for children who have lost a loved one.
- NCLEX exam – all participants of the bridging program for internationally trained nurses that Southern Health-Santé Sud's sponsored have all been successful in passing their exams.
- Notre Dame Hospital official opening: Friday April 28, 2017 in the afternoon (probably 1300 or 1330).
- Manitoba Institute for Patient Safety Annual Public Meeting: Wednesday June 7, 2017, Winnipeg.
- Bethesda Regional Health Centre, Surgical program continues to operate out of Ste. Anne Hospital site.
- Following on-going concerns raised by a union regarding region's policy re linguistic designation for staff at bi-lingual sites/programs, the union challenged a hiring and resulted in an arbitration case which was avoided through diligent negotiation between the employer and union.

9.2.1. Staff Newsletter #46

The Board received a copy of Staff Newsletter #46 for information.

9.2.2. Manitoba Centre for Health Policy Report – What's the Hold-Up? *Factors Affecting Wait Times in Winnipeg's Emergency Rooms*

The Board received a copy of the summary report for information – a copy of the full report can be found online at:

<http://mchp-appserv.cpe.umanitoba.ca/deliverablesList.html>

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| | 10. Correspondence | None -received- |
| | 11. Date/Location of Next Meeting | Wednesday April 26, 2017: La Broquerie Regional Office. |
| | 12. Board Monthly Meeting Evaluation | Board Members each completed a Board Meeting Evaluation form.

<i>With the exception of the Recording Secretary, all staff left the meeting.</i> |
| | 13. Move Into In-Camera | MOTION:
THAT the Southern Health-Santé Sud Board of Directors move into in-camera.
MOVED BY: Judith Siemens
SECONDED BY: Cheryl McKitrick CARRIED |
| | 14. Move Out of In-Camera | MOTION:
THAT the Southern Health-Santé Sud Board of Directors move out of in-camera – to rise without report
MOVED BY: Cheryl McKitrick |

SECONDED BY: Terrie Porter CARRIED

15. Adjournment

MOTION:

THAT the Southern Health-Santé Sud Board of Directors meeting be adjourned.

MOVED BY: Debbie Iverson

SECONDED BY: Ramona Coey CARRIED

Adjourned 3:40 p.m.