

**MINUTES of the Southern Health-Santé Sud
Governing Board Meeting held
Wednesday April 6, 2016
Southport Regional Office, Southport, MB**

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Present:	Board:	Staff:	Guests:
	Guy Lévesque, Board Chair Cheryl McKittrick, Board Vice-Chair Bronwen Bugden Paul Cenerini Elin Czeranko (by phone) Roy Enns Guy Gagnon Susan Hart-Kulbaba (by phone) Diane Heather (by phone) Debbie Iverson (by phone) Ted Klassen Don Kuhl Daren Van Den Bussche Leo Van Den Bussche	Kathy McPhail, CEO Trish Braun Dr. Denis Fortier Paulette Goossen Ryan Green Ken Klassen Marie Lacey Martin Montanti René Ouellette Marianne Woods <i>Jane Saunders, Recording Secretary</i>	
Regrets:	Line Leclerc		

Sacred Moment: At a Board workshop on People Centeredness, it was decided that, at the start of each regular day of Board meetings, the Board would take a moment to pause and reflect on its mission and on the people it serves throughout the region - to stop and look at the consequences whenever changes or decisions are made about services or programs, and be aware of how it affects the people whom that service or program was made for in the first place.

Mr. Leo Van Den Bussche shared thoughts on five words that were meaningful to him in his life: *Faith; Family; Fitness; Finance; Fun*. It is important to keep these five areas of our lives in balance. Concentrating on any one too much will bring an imbalance and in turn may generate unwanted tension.

Action

1. Call to Order The Chair called the meeting to order at 1:40 p.m. and welcomed everyone to the table.

2. Approval of proposed Agenda The agenda was approved as presented.

 MOTION:
 THAT the Southern Health-Santé Sud Board of Directors approves the agenda as presented.

 MOVED BY: Guy Gagnon
 SECONDED BY: Daren Van Den Bussche CARRIED

3. Approval of Minutes of Board Meeting The Board approved the minutes of the meeting held February 24, 2016 as presented.

 MOTION:
 THAT the Southern Health-Santé Sud Board of Directors approves the minutes of the meeting held February 24, 2016 as presented.

MOVED BY: Cheryl McKitrick
SECONDED BY: Roy Enns CARRIED

4. In-Camera - Report

MOTION:

THAT the Southern Health-Santé Sud Board of Directors approves a letter to be sent to the Minister of Health requesting the appointment of an additional Aboriginal Board Member.

MOVED BY Guy Gagnon
SECONDED BY Daren Van Den Bussche CARRIED

MOTION:

THAT the Southern Health-Santé Sud Board of Directors approves a balanced budget for 2016-17 as presented.

MOVED BY Roy Enns
SECONDED BY Cheryl McKitrick CARRIED

5. Board Committees

5.1. Finance Committee of the Whole – Report

MOTION:

THAT the Southern Health-Santé Sud Board of Directors approves the report of Statement of Operations and Financial Position, as presented by the Southern Health-Santé Sud CEO, for the period to February 29, 2016, which indicates a Year-to-Date Operating Funding surplus of \$1,252,270.00.

MOVED BY: Roy Enns
SECONDED BY: Cheryl McKitrick CARRIED

5.2. Quality & Patient Safety Committee of the Whole – Report

No report.

5.3. Community Engagement Planning Committee

The Board received a copy of the approved minutes of meeting held February 18, 2016 for information.

Ms. Debbie Iverson shared that the committee had met on Wednesday March 23, 2016 and continued its work on the following projects:

- Planning the Annual Public Meeting
- Developing the Declaration of Patient Values
- Finalizing the Local Health Involvement Groups reporting process.

5.4. Policy Review Committee

No report.

6. Board Education

6.1. Up-coming Education Events

A list of Board Members who have been registered for up-coming events was shared for information.

Ms. Elin Czeranko shared that the Mental Health First Aid education session, held on March 22 & 23, 2016, had been extremely worthwhile. Ms. Czeranko encouraged Board Members to attend future sessions.

7. Board Monitoring

7.1. Summary of Board Meeting Evaluation – Report

Mr. Leo Van Den Bussche provided a review of the monthly Board Meeting Evaluation summary for February 24, 2016 and noted that the scoring continue to be high, in particular the Disaster Management presentation. The Board acknowledged those Board Members who took part via phone.

7.2. Governance Process (GP-7) Board Community Engagement

Mr. Leo Van Den Bussche provided a review of the monitoring report for Governance Process (GP-7) Board Community Engagement and noted that the Board is in compliance.

8. Other Board Work

8.1. National Volunteer Week – April 10-16, 2016: *Volunteers are the roots of strong communities.*

Recognizing the importance of our many volunteers and the support they each provide to the residents and clients within the boundaries of Southern Health-Santé Sud, the Board formally acknowledges all volunteers under the formal banner of 'National Volunteer Week'.

MOTION THAT

WHEREAS, a sense of caring and a desire to share and to make a difference have motivated hundreds of men and women within Southern Health-Santé Sud to volunteer their time and services to the needs of others in healthcare; and,

WHEREAS, Southern Health-Santé Sud's volunteers possess many skills and talents which they generously apply to a variety of healthcare programs and services; and,

WHEREAS, the people of Southern Health-Santé Sud benefit from the deeds of these selfless and dedicated individuals;

the Southern Health-Santé Sud Board of Directors does hereby formally recognize and thank the healthcare volunteers who give so freely of their valuable time, energy and abilities all year and all across the region known as Southern Health-Santé Sud.

MOVED BY Guy Gagnon
SECONDED BY Bronwen Bugden CARRIED

8.2. Governance Process (GP-17) Recognition / Support of Board Members: Retiring Board Member(s)

The Board acknowledged retiring Board Member Mr. Don Kuhl and thanked him for his commitment and input to the Board during the past four years.

8.3. Governance Process (GP-12) Board Committee Structure: Audit Committee

Due to the timing of the Audit process, it was noted that the annual review/approval of the Scope of Audit coincides with the inaugural Board meeting; therefore, the Board agreed to hold its Audit Committee as a 'Committee of the Whole' for the purpose of reviewing/approving the Scope of Audit; further the Board agreed that these meetings would be held on the same day as the inaugural Board meeting.

MOTION

THAT the Southern Health-Santé Sud Board of Directors approves its Audit Committee meeting scheduled for April 27, 2016,

And,

THAT the Audit Committee be held annually, on the same day as the inaugural Board meeting, as a Committee of the Whole for the purpose of reviewing/approving the Scope of Audit.

MOVED BY Roy Enns
SECONDED BY Cheryl McKitrick CARRIED

9. Information

9.1. Chair's Report

Mr. Guy Lévesque provided a written report highlighting the events/activities he had taken part in during the past month. These included the Blurring the Lines Project Signing Ceremony and the Aboriginal Health Adult Internship Program Graduation.

9.2. Leadership Report

The CEO highlighted the following items from the CEO's Leadership Report including:

- Kudos to staff leading the Blurring the Lines Project and the Aboriginal Health Adult Internship program.
- Crisis Stabilization Unit (CSU) has been gifted a garden, which will be planted in spring/summer.
- Five (5) Syrian families have been welcomed to the community of Altona through the support of church groups.
As well, through the support of local businesses, 18 Philippine workers will be arriving in Altona in March/April, with their families following later.
- Rock Lake Hospital is hosting Health Care Aide Cluster Course through Assiniboine Community College (ACC) one evening a week. This is a distance program with an in-class instructor and 14 participants.
- Dr. Judith C Kulig, RN, PhD & LingLing Fan, MA PhD student will be returning to Southern Health-Santé Sud mid-April to present Dr. Kulig's research findings on 'Mental Health Understandings among Low German Mennonites'.
- Public Health-Healthy Living: The Great Slipper Swap – a falls prevention program has been implemented and operationalized through the Mobile Clinic. The program provides new slippers to elderly clients visiting the Mobile Clinic in exchange for their old slippers.
- Vita Stakeholder Group: currently being formed.
- Aboriginal Recruitment: various initiatives including partnering with the Portage Friendship Centre, attending Career Fairs, visiting schools and First Nation communities.
- Altona Surgical program: Further to recruiting an itinerant Anesthetist to provide services in Altona, it is expected that OR general and dental surgeries may resume in May.

- Recognizing the recent success of having 16 Canadian trained Physicians interested in locations across the Region, Southern Health-Santé Sud has agreed to take only one Internationally Trained Physician, leaving the remaining IMG's to be hired by other Manitoba RHAs (in particular Interlake Eastern RHA).
- Bethesda Foundation 35th Anniversary celebration: April 22, 2016.
- Vita Personal Care Home 40th Anniversary celebration: September 29, 2016.
- Let No One Be Alone: May 1-7, 2016: this initiative, created and implemented by the Plumas Service to Seniors Co-ordinator, highlights that everyone knows someone living alone. For this week at least, let's take the time to make sure those that are alone know that we care.
- One EMS Clinical Manager will be obtaining 'Instructor' status in Pre-Hospital Trauma Life Support and Pediatric Advance Life Support. Having program instructor capacity will enable Southern Health-Santé Sud to offer the course to Paramedics in a cost-effective manner. As well, Paramedics will be better equipped to deal with severe trauma and Pediatric emergencies.
- Physician Assisted Dying – Q&A prepared for staff and Physicians and shared with the Board.
- Diagnostic Services Manitoba: digital mammography equipment is being installed at Boundary Trails Health Centre; therefore, mammography services will not be available during the period April 15, 2016 to approx. May 18, 2016.
- Provincial Clinical & Preventive Services Review currently underway.

MOTION

THAT the Southern Health-Santé Sud Board of Directors accepts the CEO's Leadership Report as presented.

MOVED BY: Elin Czeranko

SECONDED BY: Ted Klassen

CARRIED

9.2.1. Staff Newsletter #36

Board Members each received a copy of Staff Newsletter #36.

10. Information Requested by the Board

No report.

11. Board Monthly Meeting Evaluation

Board members each completed a Board Meeting Evaluation Form.

12. Correspondence

- Response from the Minister of Health relating to previous Board correspondence.

With the exception of the Recording Secretary, all staff left the room.

13. Move Into In-Camera

MOTION:

THAT the Southern Health-Santé Sud Board of Directors move into In-Camera.

MOVED BY: Guy Gagnon
SECONDED BY: Roy Enns CARRIED

14. Move Out of In-Camera

MOTION:
THAT the Southern Health-Santé Sud Board of Directors move out of In-Camera to rise without report.

MOVED BY: Ted Klassen
SECONDED BY: Cheryl McKitrick CARRIED

15. Date/Location of Next Meeting:

Wednesday April 27, 2016, La Broquerie Regional Office.

16. Adjournment

MOTION:
THAT the Southern Health-Santé Sud Board of Directors meeting be adjourned at 3:30 p.m.

MOVED BY: Don Kuhl
SECONDED BY: Elin Czeranko CARRIED

Chairperson