

**MINUTES of the Southern Health-Santé Sud Governing Board Meeting held  
Tuesday, December 14, 2021 via Microsoft Teams**

| Present         | Board:   | Staff:  | Guests: |
|-----------------|--|---|---------|
|                 | Terrie Porter, Vice Chair<br>Peter Veldhuis<br>Bill Osachuk<br>Justin Bohemier<br>Pam Plaster<br>Adam Monteith | SLT:<br>Jane Curtis, CEO<br>Ken Klassen<br>Dr. Denis Fortier<br>Dana Human<br><br>Other:<br>Ales Morga, Director – Performance and Planning<br>Lyndsay Olson, Recording Secretary<br>Trish Braun, Planning, Engagement & Board Governance Advisor |         |
| <b>Regrets:</b> | Dr. Desmond Leen<br>Dawn Coubrough<br>Todd Nichols   | René Ouellette<br>Noreen Shirliff   |         |

The Southern Health-Santé Sud Board of Directors (the Board) acknowledges that the land on which it gathers is Treaty 1 and Treaty 3 territory, and the homeland of the Métis Nation. We respect the treaties that were made on these territories and acknowledge the harms and mistakes of the past. We dedicate ourselves to move forward collaboratively in partnership with First Nations, Metis and Inuit peoples in the spirit of reconciliation. The Board also acknowledges that Southern Health-Santé Sud has multiple cultures and is a designated bilingual region.

***Sacred Moment:** At a Board workshop on People Centeredness, it was decided that, at the start of each regular day of Board meetings, the Board would take a moment to pause and reflect on its mission and on the people it serves throughout the region - to stop and look at the consequences whenever changes or decisions are made about services or programs, and be aware of how it affects the people whom that service or program was made for in the first place.*

Board member Bill Osachuk shared a poem titled "The Mountain" by Laura Ding-Edwards.

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|----|--------------------------------------|---|
| 1. | Welcome & Call to Order              | The Acting Chair called the meeting to order at 11:20 a.m.  |
| 2. | Approval of proposed Agenda          | MOTION THAT: The Southern Health-Santé Sud Board of Directors approve the December Board agenda as distributed.<br><br>MOVED BY: Peter Veldhuis      SECONDED BY: Justin Bohemier      CARRIED        |
| 3. | Approval of Minutes of Board Meeting | MOTION THAT: The Southern Health-Santé Sud Board of Directors approve the minutes of the meeting held November 30, 2021.<br><br>MOVED BY: Peter Veldhuis      SECONDED BY: Adam Monteith      CARRIED |

4. In-Camera Report Mr. Peter Veldhuis brought forward motions from the in-camera meeting. He reported that the Board decided to move the Quality & Patient Safety Committee to a committee of the whole and consider striking an agenda planning committee for this committee. He also noted that a decision was made to move the Board meeting date to the third Tuesday of every month starting in February 2022.

\*Reported that Board members were asked to read and sign the Code of Conduct and return to Board Secretary.

5. Board Committees 5.1 Finance Committee of the Whole – Report

Mr. Adam Monteith indicated that Mr. Ken Klassen presented a Statement of Operations ending November 30, 2021 showing a surplus position of \$3.2 million with over \$6.9 million in COVID-19 related expenses. The statement of Financial Position was also provided showing a strong cash position with an accumulated surplus of \$118 million.

5.2 Quality Patient Safety Committee of the Whole - Report

Mr. Peter Veldhuis reported that Critical Incident/Critical Occurrence and Suspension of Services reports were shared as well as an overview of the Provincial Performance Measurement Dashboard.

5.3 Audit Committee of the Whole - Report

Mr. Peter Veldhuis tabled a motion for the Board to appoint MNP as auditors for Southern Health-Santé Sud for the fiscal years 2021/2022 and 2025/2026.

MOTION THAT: The Southern Health-Santé Sud Board of Directors appoint MNP as the financial auditors for Southern Health-Santé Sud for the fiscal years 2021/2022 – 2025/2026.

MOVED BY: Adam Monteith      SECONDED BY: Justin Bohemier      CARRIED

5.4 Community Engagement Committee - Report

Ms. Terrie Porter reported that the Community Engagement Planning Committee met on December 13, 2021 and provided a brief update noting that the staff appreciation cookies have been ordered and distribution planning is well underway. She also noted that the stakeholder list was reviewed and Board members were reminded notify the Board secretary if they plan to attend a stakeholder meeting.

6. Board Education 6.1 Board Retreat

A letter was shared with the Board from the regional program and service leaders reminding them of their role as keepers of the vision, mission and values of our organization. The letter was meant to inspire the Board and set the stage for the upcoming Board Strategic Planning rolling out in 2022.

*“You have an important job ahead which will set the direction for this organization. As an SDO this is a new identity for us and you are helping to define this. Be brave and think outside the box.”*

*“Build something for us that has a strong foundation. This will give us the direction to move things forward.”*

*“Although there is much we cannot control in the health system, we can always make a difference. Developing and communicating a strong vision and priorities will help us all work together.”*

*“We are an organization that embraces change and finds innovative solutions working together with our provincial partners side-by-side. We matter.”*

Ms. Trish Braun advised that homework packages will be sent out a few weeks prior to the retreat date.

7. Board Monitoring

Board Monitoring

7.1 GP-4 Board of Directors Appointment and Job Description

Mr. Bill Osachuk reviewed the policy and found the Board to be in compliance with GP-4 Board of Directors Appointment and Job Description. He did however note that there is room to improve stakeholder engagement considering most stakeholder meetings have been on hold since the start of the pandemic.

7.2 Summary of Board Evaluation

Mr. Bill Osachuk summarized the meeting evaluation from the November 30, 2021 Board meeting. He noted that six people responded and the majority felt that the meeting was excellent. Comments included: “meeting went very well and stayed on topic”, “very honest and open dialogue”.

8. Chair’s Report

No report.

9. BC-5 CEO Appraisal Process

Ms. Terrie Porter reminded the Board of the upcoming CEO Appraisal. She asked the Board to review the process and table any questions, comments or clarification requests at the next meeting. Dawn Coubrough has agreed to monitor this policy.

Ms. Jane Curtis was requested to complete the CEO Competency tools and provide the complete package at the January Board meeting. The Board will complete the evaluation in February and appoint a member to provide a final report at the March 2022 meeting.

10. Meeting Evaluation Board members asked to complete the electronic meeting evaluation following the meeting.
12. Date of Next Meeting January 25, 2021 via Microsoft Teams.
13. Adjournment MOTION THAT: The Southern Health-Santé Sud Board of Directors adjourn the meeting and move to in-camera (without staff) by consensus at 12:10 pm.