

**MINUTES of the Southern Health-Santé Sud
Governing Board Meeting held
Wednesday February 24, 2016
La Broquerie Regional Office, La Broquerie, MB**

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Present:	Board:	Staff:	Guests:
	Guy Lévesque, Board Chair Cheryl McKittrick, Board Vice-Chair Bronwen Bugden Paul Cenerini Elin Czeranko (by phone) Roy Enns Susan Hart-Kulbaba (by phone) Diane Heather Ted Klassen Don Kuhl Line Leclerc Daren Van Den Bussche Leo Van Den Bussche	Kathy McPhail, CEO Jane Curtis Paulette Goossen Cheryl Harrison Marie Lacey Martin Montanti René Ouellette Trish Braun <i>Jane Saunders, Recording Secretary</i>	Catherine Kingsley, Manitoba Health Liaison
Regrets:	Guy Gagnon Debbie Iverson		

Sacred Moment: *At a Board workshop on People Centeredness, it was decided that, at the start of each regular day of Board meetings, the Board would take a moment to pause and reflect on its mission and on the people it serves throughout the region - to stop and look at the consequences whenever changes or decisions are made about services or programs, and be aware of how it affects the people whom that service or program was made for in the first place.*

Mr. Don Kuhl, shared thoughts/reflections on his time as a Board Member: 'retirement' means: 'occupational change'; 'good bye' means: 'see you again!'; 'just because' means: 'there's no answer!'.
When considering the question: *'why am I here as a Board Member/why are we here as a Board?'*, the answer is always: *'I want to make a difference!'*; this desire flows from a place of 'love'. 'Love' doesn't mean a warm feeling or a good idea, love is an action; love 'does', without boundaries; love doesn't build fences or walls, love builds bridges, and this is what Southern Health-Santé Sud 'does'!

Action

1. Call to Order The Chair called the meeting to order at 2:30 p.m. and welcomed everyone to the table.

2. Approval of proposed Agenda The agenda was approved as presented:

MOTION:
THAT the Southern Health-Santé Sud Board of Directors approves the agenda as presented.
MOVED BY: Diane Heather
SECONDED BY: Daren Van Den Bussche CARRIED

3. The Board approved the minutes of the meeting held January 27, 2016 as amended: *#3 date of minutes approved was December 16, 2015.*

Approval of
Minutes of Board
Meeting

MOTION:

THAT the Southern Health-Santé Sud Board of Directors approves the minutes of the meeting held January 27, 2016 as amended.

MOVED BY: Line Leclerc

SECONDED BY: Cheryl McKitrick CARRIED

4. In-Camera - Report

MOTION:

THAT the Southern Health-Santé Sud Board of Directors approves a follow-up letter to be sent to the Minister of Health, in accordance with The *Regional Health Authorities Act*, Section 6, providing an update and requesting approval to purchase building and land as per discussion.

MOVED BY: Ted Klassen

SECONDED BY: Daren Van Den Bussche CARRIED

Mr. René Ouellette, Vice President Human Resources, provided an overview of the Independent Assessment Committee's process and the resulting non-binding recommendations.

5. Board Committees

5.1. Finance Committee of the Whole – Report

MOTION:

THAT the Southern Health-Santé Sud Board of Directors approves the report of Statement of Operations and Financial Position, as presented by the Southern Health-Santé Sud CEO, for the period to January 31, 2016, which indicates a Year-to-Date Operating Funding surplus of \$471,617.00.

MOVED BY: Don Kuhl

SECONDED BY: Cheryl McKitrick CARRIED

5.2. Quality & Patient Safety Committee of the Whole – Report

Patient Survey: Ms. Ales Morga and Ms. Cynthia Carr provided an overview of the summary of the provincial survey results for in-patients at all acute care facilities, as they relate to Southern Health-Santé Sud.

It was noted that the response rate was very high; also, that the survey questions are being reviewed with the aim of including more questions related to patient safety.

5.3. Community Engagement Planning Committee

Ms. Line Leclerc shared that the Community Engagement Planning Committee had met on Thursday February 18, 2016 to consider the Board's desire to reach more people through its Annual Public Meeting.

The Board considered the option of having three sites link via Audio/Visual technology; however, given that this would increase cost substantially, agreed to keep the meeting to one site.

The final location and topic will be confirmed following further discussions with the key note speaker.

5.4. Policy Review Committee

Board Members were reminded to update their Policy Manuals with the policy approved at the January 27, 2016 Board meeting.

6. Board Education

6.1. Regional Disaster Management - *presentation*

Mr. Larry Skoglund was welcomed to the table and provided an overview of the Disaster Management Program. Examples of the tools used across the region were shared together with an explanation of how planning occurs at the three levels: site, regional, including communities, and provincial. The Board appreciated the Disaster Management model particularly because it includes communities.

6.2. Up-coming Education Events

A list of Board Members who have been registered for up-coming events was shared for information.

7. Board Monitoring

7.1. Summary of Board Meeting Evaluation – Report

Mr. Don Kuhl provided a review of the monthly Board Meeting Evaluation summary for January 27, 2016 and noted that the Board continues to score highly.

7.2. Governance Process (GP-6) ENDS Development Process

Mr. Don Kuhl provided a review of the monitoring report for Governance Process (GP-6) ENDS Development Process and noted that the Board is in compliance.

8. Other Board Work

8.1. Governance Process (GP-16) Board Education and Self Evaluation

Board Members handed in their completed Annual Self-Evaluation documents to the Recording Secretary. A compiled document will be shared with the Board at its April 6, 2016 meeting.

8.2. Board Objectives - Update

The Board reviewed/validated/updated its 2015/2016 objectives in accordance with work that has been carried out to date.

The Board agreed that it would be helpful to work through an ethics case study to practice using the framework.

The Board identified its 2016/2017 objectives.

9. Information

9.1. Chair's Report

Mr. Guy Lévesque provided a verbal report highlighting the events/activities he had taken part in during the past month.

9.2. Leadership Report

The CEO highlighted the following items from the CEO's Leadership Report including:

- *RHAM Chief Executive Officer*: Ms. Monique Vielfaure-Mackenzie has announced her retirement. The RHAM Board of Directors has begun the process of hiring a replacement.
- *Bethesda Foundation* - 35th Anniversary event - Friday, April 22, 2016.

- *Vita Personal Care Home* - 40th Anniversary event – September 25, 2016; details to be confirmed.
- *Staff Years of Service Awards events* – May 5, 2016, Portage la Prairie; May 12, 2016, Niverville; May 19, 2016, Morden; May 26, 2016, Carman.
- *Mobile Clinic*: although the Mobile Clinic is now operating full clinics in four communities and the number of visits being booked has steadily increased, it is not being utilized as much as was initially anticipated.
- *Website*: work on re-designing our website has commenced with a discovery phase, which will provide some structure for building a new site.
- *Pharmacy Personal Care Home (PCH) Drugs – insourcing*: moving ahead with the pre-packaging of drugs for Southern Health-Santé Sud PCHs.
- *Chief Public Health Officer of Manitoba* – report: available online at: <http://www.gov.mb.ca/health/cppho/report.html>
- *Accreditation Canada French Language Services Pilot – Ste Anne*:
March 23 1:30 p.m. – 4:30 p.m. –
 - Board Member interested in attending to advise the Recording Secretary.

MOTION

THAT the Southern Health-Santé Sud Board of Directors accepts the CEO's Leadership Report as presented.

MOVED BY: Elin Czeranko

SECONDED BY: Don Kuhl CARRIED

9.2.1. Staff Newsletter #35

Board Members each received a copy of Staff Newsletter #35.

10. Information Requested by the Board

Camp Bridges: Ms. Paulette Goossen provided an explanation of the Camp Bridges initiative and shared some of its many successes.

Long Plain First Nation – Indigenous Residential School Museum: the Board approved the draft letter of support as presented.

MOTION

THAT the Southern Health-Santé Sud Board of Directors approves the draft Letter of Support for the Long Plain First Nation – Indigenous Residential School Museum as presented.

MOVED BY: Diane Heather

SECONDED BY: Cheryl McKittrick CARRIED

11. Board Monthly Meeting Evaluation

Board members each completed a Board Meeting Evaluation Form.

12. Correspondence

- Letter from Catholic Health Association of Manitoba (CHAM): Physician Assisted Death; the Board Chair's response.
- Letter from the Minister of Health: Reminder for Board Members to vacate their position if they are running for office.

13. Date/Location of Next Meeting: Wednesday April 6, 2016, Southport Regional Office.

14. Adjournment MOTION:
THAT the Southern Health-Santé Sud Board of Directors meeting be adjourned at 4:53 p.m.

MOVED BY: Roy Enns

SECONDED BY: Diane Heather CARRIED

Chairperson