

**MINUTES of the Southern Health-Santé Sud
Governing Board Meeting held
Wednesday June 24, 2015
Regional Office Southport**

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Present:	Board:	Staff:	Guests:
	Guy Lévesque, Board Chair Bronwen Bugden Paul Cenerini Roy Enns Guy Gagnon Susan Hart-Kulbaba Debbie Iverson Don Kuhl Line Leclerc Cheryl McKitrick Daren Van Den Bussche Leo Van Den Bussche	Kathy McPhail, CEO Ryan Green Cheryl Harrison Claudette Lahaie Martin Montanti René Ouellette <i>Jane Saunders, Recording Secretary</i>	Kathleen Messner, Manitoba Health Liaison
Regrets:			

Sacred Moment: *At a Board workshop on People Centeredness, it was decided that, at the start of each regular day of Board meetings, the Board would take a moment to pause and reflect on its mission and on the people it serves throughout the region - to stop and look at the consequences whenever changes or decisions are made about services or programs, and be aware of how it affects the people whom that service or program was made for in the first place.*

Ms. Bronwen Bugden began the June 24, 2015 Board meeting day by reading the poem: Messenger by Mary Oliver:

Action

1. Call to Order The Chair called the meeting to order at 1:30 p.m. and welcomed everyone to the table.

2. Approval of proposed Agenda With the following addition the agenda was approved as amended.
5.4 Policy Review Committee – Board ENDS Policy
MOTION:
THAT the Southern Health-Santé Sud Board of Directors approves the agenda as amended.
MOVED BY: Cheryl McKitrick
SECONDED BY: Daren Van Den Bussche CARRIED

3. Approval of Minutes of Board Meeting The Board approved the minutes of the meeting held May 27, 2015 as presented.

MOTION:
THAT the Southern Health-Santé Sud Board of Directors approves the minutes of the meeting held May 27, 2015 as presented.
MOVED BY: Guy Gagnon
SECONDED BY: Roy Enns CARRIED

4. In-Camera - Report No report.

5. Board Committees 5.1. Audit Committee – Report

The Audit Committee met with the Auditors at the start of day and provided a full report to the Board at its Finance Committee of the Whole meeting.

5.2. Finance Committee of the Whole – Report

MOTION:

THAT the Southern Health-Santé Sud Board of Directors approves the report of Statement of Operations and Financial Position, as presented by the Southern Health-Santé Sud CEO/Chief Finance Officer, for the 2-month period to May 31, 2015, which indicates a Year-to-Date Operating Funding surplus of \$273,081.

MOVED BY: Roy Enns

SECONDED BY: Paul Cenerini CARRIED

MOTION

THAT the Southern Health-Santé Sud Board of Directors accepts the Year-End Non-consolidated Financial Statements (March 31, 2105) as presented.

MOVED BY: Guy Gagnon

SECONDED BY: Debbie Iverson CARRIED

5.3. Quality & Patient Safety Committee of the Whole – Report

No report.

5.4. Community Engagement Planning Committee

Ms Line Leclerc shared highlights from the meeting held June 8, 2015 and led the Board in considering appropriate topics relating to Health Promotion, which the Local Health Involvement Groups might discuss, recognizing that this input needs to inform future work. The Board noted that this would be a one (1) year pilot project.

5.5. Policy Review Committee

Further to the Board approving the 2016-2021 Strategic Plan, the Board approved the revised ENDS policy as presented.

MOTION

THAT the Southern Health-Santé Sud Board of Directors approves the revised ENDS policy as presented.

MOVED BY: Guy Gagnon

SECONDED BY: Debbie Iverson CARRIED

6. Board Education 6.1. Board Member's Reports

National Healthcare Leadership Conference – June 15-16, 2015: Attendees Mr. Guy Lévesque, Ms. Cheryl McKitrick and Ms. Line Leclerc each shared highlights from the sessions they attended and the overall thoughts they came away with.

Personal Health Information Act (PHIA) Day: This session provided a helpful perspective; however, it was noted that the Telehealth connection at some sites had been problematic.

Crown Corporations Council: The mandatory session 'Board Roles & Responsibilities' had been presented via Telehealth for the first time.

6.2. Fall Board Workshop

The Board agreed to hold its Fall Board Workshop on Tuesday November 3, 2015.

7. Board Monitoring

7.1. Summary of Board Meeting Evaluation – Report

Ms. Bronwen Bugden provided a review of the monthly Board Meeting Evaluation summary for May 27, 2015, noting that the scoring remains similar to previous months; comments reflected a good meeting overall with particular reference being made to the high competency of staff.

7.2. Board-CEO Linkage (BC-5) Monitoring CEO Performance & CEO Performance Appraisal

Ms. Bronwen Bugden provided a review of the monitoring report for Board – CEO Linkage (BC-5) Monitoring CEO Performance & CEO Performance Appraisal and reported that the Board was in compliance with the suggestion that the policy wording be revised to match the document i.e. 'competencies' rather than 'outputs'.

➤ Policy Review Committee to review. Guy Gagnon

7.3. Annual Report – Draft

A draft copy of the Annual Report was shared for Board information/feedback.

➤ Provide editing feedback to Ms. Claudette Lahaie by July 3, 2015.

The Board expressed its thanks to staff for preparing an impressive document and also to those who had opened their personal lives to share their stories.

The Annual Report will be brought back to the Board for formal approval at the September Board meeting and will be released at the Annual Public Meeting in October.

Board
Members

7.4. Governance Dashboard

Mr. René Ouellette provided an overview of the Governance Dashboard report noting that vacancy rates in nursing continue to rise; however, Southern Health-Santé Sud is taking steps to address this trend e.g. participating in recruitment caravans and visiting nursing schools; partnering with our seven (7) First Nation communities, Manitoba Métis Federation and Assiniboine Community College to develop an Aboriginal Focus LPN program as well as ongoing development/review/improvement of our French Language Services such as Active Offer and Language Training. As well, an Internationally Educated Nurses (IEN) initiative is being explored.

MOTION

THAT the Southern Health-Santé Sud Board of Directors accepts the Governance Dashboard Report against Board END B – Accessible Health Services and Executive Limitation (EL-3) Treatment of Staff.

MOVED BY Line Leclerc
SECONDED BY Paul Cenerini CARRIED

8. Information

8.1. Chair's Report

Mr. Guy Lévesque provided a written report and shared that he had recently received correspondence from the Minister confirming one new Board member appointment: Mr. Ted Klassen from Altona.

8.2. Leadership Report

The CEO highlighted items from the CEO's Leadership Report including:

- Community request to the Minister to approve converting the independent living facility Chalet Malouin in St. Malo to a Personal Care Home.
- Prairie View Lodge & Rock Lake Health Centre grand opening of Alternative Care Unit: August 10, 2015 at 10:00am.
- The Manitoba Excellence Award has been presented to the Family Doctor Finder program.
- Message of thanks from the organizers to Southern Health-Santé Sud EMS Team for the work carried out during the recent hockey event: RBC Cup, held in Portage la Prairie.
- A formal agreement signing ceremony for Blurring the Lines is being planned for the fall – date to be confirmed.
- Nurse Practitioner for MacGregor will be working in combination with and with support from Portage Clinic.
- Out of Province organizations are requesting details about our Aboriginal Resource Tool Kit.
- Walk a Mile in My Moccasins: workshops for staff are being held across the Region – Board Members are also able to attend.
- A bilingual Nurse Practitioner has been hired in St Jean-Baptiste and will service the Montcalm community.
- Summer students are working on the Wound Care Program as well as other infection prevention and control activities.
- Follow-up to Rural Week (May 25-29): 33 Medical Students enjoyed the experience of working in a rural region.
- Manitoba Centre for Health Policy's Annual RHA Workshop: October 20, 2015. Provincial Board Governance & Education Day October 21, 2015.

The Board was advised that during the CEO's vacation period the respective Senior Leader on call will be covering the CEO role.

MOTION:

THAT the Southern Health-Santé Sud Board of Directors accepts the CEO's Leadership Report as presented.

MOVED BY: Line Leclerc
SECONDED BY: Don Kuhl CARRIED

8.2.1. Manitoba Centre for Health Policy: Summary Report:
Manitoba Can Do Better for Kids in Care

Board Members each received a copy of the Manitoba Centre for Health Policy: Summary Report: *Manitoba Can Do Better for Kids in Care*

The full report is available on-line at:

http://mchp-appserv.cpe.umanitoba.ca/reference/CIC_report_web.pdf

8.2.2. Staff Newsletter #29

The staff newsletter #29 was unavailable for this meeting; therefore, it will be included with the September Board package.

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| 9. | Board Monthly Meeting Evaluation | Board members each completed a Board Meeting Evaluation Form. |
| 10. | Correspondence | Minister of Health's letters to retiring Board Members: Mr. Jean Balcaen; Ms. Armand Leclair and Mr. Ron Tardiff. |
| 11. | Date/Location of Next Meeting: | Date/Location of next meeting: Wednesday September 30, 2015 - Regional Office La Broquerie, MB. |
| 12. | Adjournment | MOTION:
THAT the Southern Health-Santé Sud Board of Directors meeting be adjourned at 3:40 p.m.
MOVED BY: Debbie Iverson
SECONDED BY: Daren Van Den Bussche CARRIED |

Chairperson