

**MINUTES of the Southern Health-Santé Sud  
Governing Board Meeting held  
Wednesday May 25, 2016  
Southport Regional Office, Southport, MB**

Page 1 of 6

Present:	Board:	Staff:	Guests:
	Guy Lévesque, Board Chair Bronwen Bugden Paul Cenerini Elin Czeranko Keith Doerksen Roy Enns Guy Gagnon Susan Hart-Kulbaba Diane Heather Debbie Iverson Ted Klassen Line Leclerc Cheryl McKitrick Daren Van Den Bussche Leo Van Den Bussche	Kathy McPhail, CEO Trish Braun Jane Curtis Ken Klassen Claudette Lahaie René Ouellette Marianne Woods Dr. Shelley Buchan (10:45am)  <i>Tanis Beam, Recording Secretary</i>	Stephanie Verhoeven, Regional Director Public Health-Healthy Living
<b>Regrets:</b>			

*Action*

1. Welcome & Call to Order  
The Chair called the meeting to order at 10:00 a.m. and welcomed everyone to the table.
  
2. Sacred Moment  
Ms. Cheryl McKitrick shared thoughts based on a story that highlights how, *at times, what we can accomplish on our own seems little but with a helping [expert] hand, we can all achieve great things.*  
  
The Board carries out its mandate not only through the skills of each individual Board Member but also with the assistance and expertise of the CEO and Senior Leadership Team. This close relationship is bound together with the mutual trust and respect of each individual for the other.
  
3. Approval of proposed Agenda  
With the following additions, the agenda was approved:  
7.3 Palliative Care Conference Feedback  
9.2.3 Website Redevelopment  
  
MOTION:  
THAT the Southern Health-Santé Sud Board of Directors approves the agenda as amended.  
MOVED BY: Roy Enns  
SECONDED BY: Susan Hart-Kulbaba CARRIED

4. Approval of Minutes of Board Meeting The Board approved the minutes of the meeting held April 27, 2016 as presented.

MOTION:

THAT the Southern Health-Santé Sud Board of Directors approves the minutes of the meeting held April 27, 2016 as presented.

MOVED BY: Elin Czeranko

SECONDED BY: Cheryl McKittrick CARRIED

*The following motions/reports for the three closed meetings: In-Camera; Finance Committee of the Whole and Quality & Patient Safety Committee of the Whole, have been inserted retrospectively.*

5. In-Camera - Report

MOTION:

THAT the Southern Health-Santé Sud Board of Directors agrees to send a letter to the Minister of Health requesting approval for the Morris General Hospital Medical Clinic project to proceed with conditions as outlined in the letter from the Mayor of Morris.

MOVED BY: Ted Klassen

SECONDED BY: Guy Gagnon CARRIED

MOTION

THAT the Southern Health-Santé Sud Board of Directors approves the 2017-2018 Annual Health Plan as presented for submission to the Minister of Health noting that the document is 'confidential advice' and therefore not a public document.

MOVED BY: Daren Van Den Bussche

SECONDED BY: Debbie Iverson CARRIED

6. Board Committees

6.1. Community Engagement Planning Committee

No report.

6.2. Finance Committee of the Whole – Report

Mr. Ken Klassen provided a verbal year-end update on the Statement of Operations, noting that pending the work of our auditors, we are currently projecting to end the 2015/2016 fiscal year with a small surplus of \$348,500.

6.3. Quality & Patient Safety Committee of the Whole – Report

A member of the Patient Experience Local Health Involvement Group shared their experience of health services in Manitoba.

Southern Health-Santé Sud recognizes the importance of keeping in touch with families following a critical incident and in providing them with realistic timeframes and expectations. As well, Southern Health-Santé Sud recognizes that it is not about identifying an individual who made an error as much as identifying what can be learned from the experience.

The Board and staff apologized to the speaker and their family and expressed thanks for having courage to share their story and for providing

valuable insight into the area of patient safety through the eyes of a family member.

#### 6.4. Policy Review Committee

No report.

### 7. Board Education

#### 7.1. Spring Board Workshop - Feedback

The Board reflected on its recent Spring Board Workshop: *'Risk Management... Making the Case'* and noted that everyone had learned something. Staff shared that very positive evaluations had been received with some great ideas for future workshops.

#### 7.2. Fall Board Workshop

The Board agreed to hold its Fall Board Workshop on: Friday November 18, 2016. Location and theme to be confirmed at a later date.

#### MOTION:

THAT the Southern Health-Santé Sud Board of Directors agrees to Friday, November 18, 2016 for the Board Workshop.

MOVED BY: Leo Van Den Bussche

SECONDED BY: Keith Doerksen CARRIED

#### 7.3. Palliative Care Conference Feedback

Ms. Elin Czeranko shared very positive feedback from the May 12, 2016 Southern Health-Santé Sud Regional Palliative Care Conference. The day included the sharing of a video entitled, 'My Walk Out of Town – Reflections of a Dying Man'. [https://www.youtube.com/watch?v=\\_J7Jdhz\\_zwU](https://www.youtube.com/watch?v=_J7Jdhz_zwU)

### 8. Board Monitoring

#### 8.1. Summary of Board Meeting Evaluation – Report

Ms. Cheryl McKitrick provided a review of the monthly Board Meeting Evaluation summary for April 27, 2016 noting that responses had dipped slightly in regard to the timing of the agenda items and participation; however, there were many positive comments regarding the centralized Pharmacy project.

#### 8.2. Governance Process (GP-9) Board Agenda Planning

Ms. Cheryl McKitrick provided a review of the monitoring report for Governance Process (GP-9) Board Agenda Planning and reported compliance.

### 9. Information

#### 9.1. Chair's Report

Mr. Guy Lévesque provided a written report highlighting the events/activities he had taken part in during the past month.

#### 9.2. Leadership Report

The CEO highlighted the following items from the CEO's Leadership Report including:

- The Bethesda Primary Care Centre sod-turning will be held on Monday, May 30 with many dignitaries invited
- Thanks were extended to Board members who attended the Staff Long Service awards. Mr. Petr Kresta, the new Chief Operating Officer for Diagnostic Services of Manitoba (DSM), also attended all four events, which speaks volumes to his commitment to the many DSM staff working within Southern Health-Santé Sud.
- Southern Health-Santé Sud's Aboriginal Health Regional Director visited Roseau River First Nation to speak to the Chief, Council and community regarding the Blurring the Lines Agreement. Further to the Chief and Health Director having signed the agreement, framing and placement of the documents in each organization will commence.
- Two staff from the Community Mental Health program were nominated by the Occupational Therapy program graduating students as having made an outstanding contribution to the students' learning.
- The Regional Lead for Logistics & Supply Chain Management has achieved the professional designations of *Certified Professional in Supply Management* and *Certified Professional in Supplier Diversity*
- Dr Judith Kulig returned to Southern Health-Santé Sud and completed three education sessions. Dr. Kulig also announced her retirement
- Home for the Summer student interviews are underway, this year Southern Health-Santé Sud will have eight (8) students
- Several Staff Appreciation events are planned across the region
- Vita Personal Care Home will celebrate its 40<sup>th</sup> anniversary on Thursday, September 29
- Personal Care Home Resident Experience survey results are currently being tabulated with a report expected to be available in the next few months
- The Carman Foundation has donated dollars for Camp Bridges
- Five (5) beds remain closed on the Bethesda Rehab unit; this to assist with the Fire Alarm Sprinkler project
- The newly renovated kitchen in Rock Lake Personal Care Home is now completed and operational
- The new mammography unit is now installed and operational at Boundary Trails Health Centre
- An article, co-authored by Drs. Cornie Woelk and Shawn Bugden, has recently been released regarding the common use of the Fentanyl patch: <http://www.cmaj.ca/content/early/2016/04/04/cmaj.150961>
- The Manitoba Institute for Patient Safety Annual General Meeting will be held on June 8 at 4:30pm at the Delta Wpg. Ms. Diana Meseyton-Neufeld, Healthy Living Facilitator will be presenting the 'Slipper Swap' program
- Research Study: *'Are you Working and Providing Care to a Relative or Friend with Dementia?'*, seeking individuals from the Steinbach, Portage la Prairie, Winkler and surrounding rural areas to participate

## MOTION

THAT the Southern Health-Santé Sud Board of Directors accepts the CEO's Leadership Report as presented.

MOVED BY: Debbie Iverson  
SECONDED BY: Cheryl McKitrick CARRIED

9.2.1. Staff Newsletter #38

Board Members each received a copy of Staff Newsletter #38.

9.2.2. EL-2 Treatment of Clients: Insightful Discussion

Ms. Stephanie Verhoeven, Regional Director Public Health-Healthy Living explained how Southern Health-Santé Sud is following the example of other RHAs by making harm reduction kits available. These kits will be provided only through 1:1 confidential meetings between clients and Public Health Nurses

9.2.3. Website Redevelopment

Ms. Kathy McPhail shared the work that is currently underway to develop a new website for Southern Health-Santé Sud, including the potential financial impact. It was noted that some dollars will be saved by reducing the size of the public newsletter (thus reducing the cost of distribution) and potentially moving to an electronic format.

MOTION

THAT the Southern Health-Santé Sud Board of Directors agrees to offer a portion of its budget to support this project i.e. the amount needed to assist with the website redevelopment.

MOVED BY: Debbie Iverson  
SECONDED BY: Diane Heather CARRIED

10. Correspondence No report.

11. Information Requested by the Board

11.1. Office of the Auditor General: Accountability

Board Members each received a copy of the Office of Auditor General's illustration, as shared at the April 27, 2016 meeting, depicting Board accountability.

11.2. EL-2 Treatment of Clients: Immunization

Dr. Shelley Buchan presented data pertaining to Southern Health-Santé Sud's immunization program noting that there are varying reasons for a low uptake of immunization and flu vaccine.

Generally the region catches up to the provincial level by school entry with regards to immunizations. More communication tools are now available at the patient and social level to focus on those who are hesitant to vaccinate. As well, there are more standard pain relief measures in place.

The flu vaccine is viewed differently than other vaccines; however, ongoing promotion and myth-busting continues with better vaccines for those at higher risk.

The Board thanked Dr. Buchan for sharing this information.

12. Board Monthly Meeting Evaluation Board members each completed a Board Meeting Evaluation Form.

13. Date/Location of Next Meeting: Wednesday June 29, 2016, Boundary Trails Health Centre, Winkler.

14. Adjournment MOTION:  
THAT the Southern Health-Santé Sud Board of Directors meeting be adjourned at 12:15 p.m.

MOVED BY: Leo Van Den Bussche

SECONDED BY: Keith Doerksen CARRIED

---

Chairperson