

**MINUTES of the Southern Health-Santé Sud  
Governing Board Meeting held  
Wednesday May 27, 2015  
Boundary Trails Health Centre**

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Present:	Board:	Staff:	Guests:
	Guy Lévesque, Board Chair Bronwen Bugden Paul Cenerini Roy Enns Guy Gagnon Susan Hart-Kulbaba Debbie Iverson Don Kuhl Line Leclerc Cheryl McKitrick Leo Van Den Bussche	Kathy McPhail, CEO Jane Curtis Paulette Goossen Cheryl Harrison Ken Klassen Claudette Lahaie Martin Montanti  <i>Tanis Beam, Recording Secretary</i>	Kathleen Messner, Manitoba Health Liaison Colonoscopy Project: Jonathan Drabik Dawn Ridd Eileen Vodden
<b>Regrets:</b>	Daren Van Den Bussche		

**Sacred Moment:** *At a Board workshop on People Centeredness, it was decided that, at the start of each regular day of Board meetings, the Board would take a moment to pause and reflect on its mission and on the people it serves throughout the region - to stop and look at the consequences whenever changes or decisions are made about services or programs, and be aware of how it affects the people whom that service or program was made for in the first place.*

Ms. Susan Hart-Kulbaba began the May 27, 2015 Board meeting day by sharing the following thoughts on health equity: The definition of health equity (Health Equity Institute) is the attainment of the highest level of health for all people. It means efforts to ensure that all people have full and equal access to opportunities that enable them to lead healthy lives. This implies that we need to give as much advantage, consideration or latitude to all party's to ensure that health outcomes are fairly achievable amongst all recipients of health care. In order to achieve health equity, we must eliminate avoidable health inequities and health disparities requiring short-and long-term actions.

**Action**

1. Call to Order                      The Chair called the meeting to order at 1:02 p.m. and welcomed everyone to the table.
  
2. Approval of proposed Agenda                      With the following addition, the agenda was approved: Letter from Boundary Trails Health Centre Foundation.  
MOTION:  
THAT the Southern Health-Santé Sud Board of Directors approves the agenda as amended.  
MOVED BY:                      Roy Enns  
SECONDED BY:                      Cheryl McKitrick                      CARRIED
  
3. Approval of Minutes of Board Meeting                      The Board approved the minutes of the meeting held April 29, 2015 as amended: *remove duplication of name within list.*  
MOTION:  
THAT the Southern Health-Santé Sud Board of Directors approves the

minutes of the meeting held April 29, 2015 as amended.

MOVED BY: Debbie Iverson

SECONDED BY: Line Leclerc CARRIED

4. In-Camera - Report

MOTION

THAT the Southern Health-Santé Sud Board of Directors approves the 2016-2017 Annual Plan as presented for submission to the Minister of Health.

MOVED BY: Paul Cenerini

SECONDED BY: Line Leclerc CARRIED

MOTION

THAT the Southern Health-Santé Sud Board of Directors approves the 2016-2021 Strategic Plan as presented for submission to the Minister of Health.

MOVED BY: Cheryl McKittrick

SECONDED BY: Roy Enns CARRIED

5. Board Monitoring

Colonoscopy Project Presentation

Ms. Dawn Ridd, Mr. Jonathan Drabik and Ms. Eileen Vodden were welcomed to the table and presented results from the Colonoscopy Central Referral Pilot Project, which has been undertaken in Southern Health-Santé Sud.

The Board thanked the presenters for an informative and enlightening presentation.

6. Board Committees

6.1. Finance Committee of the Whole – Report

Mr. Ken Klassen, VP Finance & Capital, provided a verbal report of the updated projected Year End for the 12 month period to March 31, 2015, forecasting a small year-end surplus, as previously predicted, of \$12,915.00.

MOTION

THAT the Southern Health-Santé Sud Board of Directors approves the Year End surplus of \$12,915.00.

MOVED BY: Roy Enns

SECONDED BY: Leo Van Den Bussche CARRIED

6.2. Quality & Patient Safety Committee of the Whole – Report

No report.

7. Board Education

7.1. Healthy Communities Conference: May 29, 2015

Seven (7) Board members have been registered for the 17<sup>th</sup> Annual Healthy Communities Conference, being held in Dominion City.

7.2. National Healthcare Leadership Conference – June 15-6, 2015

Three (3) Board members have been registered for the National Healthcare Leadership conference, being held in Prince Edward Island.

### 7.3. Personal Health Information Act (PHIA) – June 18, 2015

Three (3) Board members have been registered for the Personal Health Information Act (PHIA) Day, being delivered in a number of sites across our Region via Telehealth.

## 8. Board Monitoring

### 8.1. Summary of Board Meeting Evaluation – Report

Ms. Susan Hart-Kulbaba provided a review of the monthly Board Meeting Evaluation summary for April 29, 2015, noting that the rating had seemed to improve overall from 3.9 to 4.0 but specifically in the area of number 5 in that the dedication of time on the agenda was seen to be sufficient for discussion and the length of presentations was appropriate. Comments related to how full the agendas are and that there seems to be good collaborative relationships which allow us to accomplish the workload. The presentation by the Auditors was well received.

### 8.2. Board-CEO Linkage (BC-3) Accountability of the CEO

Ms. Susan Hart-Kulbaba provided a review of the monitoring report for Board-CEO Linkage (BC-3) Accountability of the CEO and reported that the Board was in compliance.

### 8.3. Board-CEO Linkage (BC-4) Delegation to the CEO

Ms. Susan Hart-Kulbaba provided a review of the monitoring report for Board-CEO Linkage (BC-4) Accountability of the CEO and reported that the Board was in compliance.

## 9. Information

### 9.1. Chair's Report

Mr. Guy Lévesque provided a written report and also shared that the provincial budget may show an increase of 5%; however, these funds have already been approved for wage increases, they are not for global funding.

Ms. Kathy McPhail has been appointed as the new Chair of the Regional Health Authorities of Manitoba (RHAM).

#### 9.1.1. Policy Manual & Governance Handbook - Update

Board Members each received a pack of revised policies and were reminded to update their Policy Manual.

### 9.2. Leadership Report

The CEO highlighted items from the CEO's Leadership Report including:

- 'Liquid Spring Suspension' will be trialed on the Portage, Steinbach and Kinesota EMS ambulances.
- The CEO & Executive Director West were invited to meet with the Eden Health Care Services Board for general discussions regarding services, Mental Health Nurse Practitioners and the Accreditation Canada report.
- The meeting with the Altona Stakeholders was exhilarating and spoke to health equity i.e. pool passes, Paths & Maps through Education Manitoba as a community support team to assist families
- A new Psychiatrist filling a maternity leave will result in a net gain once the maternity leave is finished.

- The former Bethesda ER space is now utilized for Child & Youth Audiology as well as a Home Care IV program and Ambulatory Care.
- The replacement of a portion of flooring at Bethesda must be timed exactly with the Ste. Anne DSM project i.e. Ste. Anne will be completed first followed by Bethesda, to maintain the surgical program
- Southern Health-Santé Sud's Annual Public Meeting will be held on Wednesday October 7 in Portage la Prairie at the PCU Centre.
- Hermes Awards: having entered the Manitoba Aboriginal Health Careers Website into three (3) categories, the Office of Rural and Northern Health won in all three categories: Gold for Informational (website overall); Gold for Education (video) and Honourable Mention (3rd place.) Strategic Marketing category (entire campaign).
- Community Based Rehab: positive feedback has been received.

MOTION:

THAT the Southern Health-Santé Sud Board of Directors accepts the CEO's Leadership Report as presented.

MOVED BY: Bronwen Bugden

SECONDED BY: Paul Cenerini CARRIED

9.3. Staff Newsletter #28

A copy of the staff newsletter #28 was shared for information.

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| 10. Board Monthly Meeting Evaluation | Board members each completed a Board Meeting Evaluation Form.  |
| 11. Correspondence                   | <p>11.1 Board Re-Appointments<br/>The below two (2) Board members received their re-appointments for a further three-year term: Mr. Leo Van Den Bussche; Mr. Daren Van Den Bussche.</p> <p>11.2 Letter from Boundary Trails Health Centre Foundation<br/>A letter was received requesting information regarding future planning for Boundary Trails Health Centre.</p> |
| 12. Date/Location of Next Meeting:   | Date/Location of next meeting: Wednesday June 24, 2015 - Regional Office Southport, MB.  |
| 13. Adjournment                      | <p>MOTION:<br/>THAT the Southern Health-Santé Sud Board of Directors meeting be adjourned at 3:30 p.m.</p> <p>MOVED BY: Guy Gagnon<br/>SECONDED BY: Cheryl McKitrick CARRIED</p>   |

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Chairperson