

**MINUTES of the Southern Health-Santé Sud Governing Board Meeting held
Tuesday November 27, 2018
Regional Office – La Broquerie, MB**

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Present	Board:	Staff:	Guests:
	Abe Bergen, Chair Cheryl McKittrick, Vice Chair Debbi Bergner Fortier Pat Brennan Elin Czeranko Debbie Iverson Dr. Desmond Leen <i>(phone)</i> Bill Osachuk Terrie Porter	SLT: Jane Curtis, CEO Dr. Denis Fortier Cheryl Harrison Ken Klassen Marie Lacey Martin Montanti René Ouellette Noreen Shirliff Other: Trish Braun, Regional Manager – Planning & Engagement Jane Saunders, Recording Secretary	
Regrets:	Ramona Coey Konrad Narth	Dr. Michael Routledge Marianne Woods	

The Southern Health-Santé Sud Board of Directors (the Board) acknowledges that the land on which it gathers is Treaty 1 territory and the traditional territory of Anishinaabeg, Ojibway, Cree, Oji-Cree, Assiniboine, Dakota, and Dene peoples, and the homeland of the Métis Nation. The Board also acknowledges that Southern Health-Santé Sud has multiple cultures and is a designated bilingual region.

Sacred Moment: *At a Board workshop on People Centeredness, it was decided that, at the start of each regular day of Board meetings, the Board would take a moment to pause and reflect on its mission and on the people it serves throughout the region - to stop and look at the consequences whenever changes or decisions are made about services or programs, and be aware of how it affects the people whom that service or program was made for in the first place.*

Ms. Cheryl McKittrick shared her experience taking part as a volunteer fundraiser in the 2018 STARS Rescue On The Island event. Through this sharing, the Board reflected on the date of its meeting, Tuesday November 27, also known as 'Giving Tuesday' and acknowledged the many volunteers and donors who play such an important role in supporting our health care system. This ongoing generosity, expressed through the giving of time, energy and dollars can never be overstated.

Action

1. Welcome & Call to Order The Chair called the meeting to order at 1:00 p.m.
2. Approval of proposed Agenda With the following addition the agenda was approved:
Add: #6.3 Board Workshop – Feedback

MOTION:

THAT the Southern Health-Santé Sud Board of Directors approves the agenda as amended: add #6.3 Board Workshop – Feedback.

MOVED BY: Terrie Porter

SECONDED BY: Pat Brennan CARRIED

3. Approval of Minutes of Board Meeting

The minutes of meeting held October 30, 2018 were approved as presented

MOTION:

THAT the Southern Health-Santé Sud Board of Directors approves the minutes of the meeting held October 30, 2018 be approved as presented

MOVED BY: Dr. Desmond Leen

SECONDED BY: Debbie Iverson CARRIED

4. In-Camera – Report

No report.

5. Board Committees

5.1. Finance Committee of the Whole – Report

MOTION:

THAT the Southern Health-Santé Sud Board of Directors approves the 2019-2020 Budget Presentation to be given at its February 2019 or March, 2019 meeting.

MOVED BY: Cheryl McKittrick

SECONDED BY: Terrie Porter CARRIED

MOTION:

THAT the Southern Health-Santé Sud Board of Directors approves the report of Statement of Operations and Financial Position, as presented by the Southern Health-Santé Sud CEO/VP Finance & Planning, for the period to October 31, 2018, which indicates a Year-to-Date Operating surplus of \$5,187,917.

MOVED BY: Cheryl McKittrick

SECONDED BY: Terrie Porter CARRIED

5.2. Quality & Patient Safety Committee of the Whole – Report

The Board took part in an activity that highlighted information received by the Board receives and how each piece is relevant/required by mandate, policy and/or requested by the Board e.g. the Governance Dashboards provide monitoring information. As such, the Board understood the importance of reflecting on the information it receives.

5.3. Community Engagement Planning Committee – Report

No report.

5.4. Policy Review Committee – Report

No report.

6. Board Education

6.1. Education Events - Feedback

Creating Inclusive Health Care Environments workshop: Ms. Cheryl McKitrick shared learnings such as the importance of confidentiality, respect and gender neutral recognition in appropriate places.

Crown Secretariat Education Sessions:

The Audit Committee: Ms. Terrie Porter shared that the session had provided clear information and explanations.

Roles & Responsibilities of Effective Boards (Orientation): Mr. Abe Bergen shared that the session had covered many areas such as legal, ethical, general governance principles, the public sector environment and the duties expected of directors, both individually and collectively. As well, looking at the principles of accountability, transparency, predictability and engagement as they apply to the role of the Director.

6.2. Accreditation Canada – Survey Overview

Ms. Mary Heard was welcomed to the table and provided the Board with an overview of the accreditation survey process including the Board's role in that process.

Survey Process: Southern Health-Santé Sud will undergo a week's accreditation survey in May 2019. This formal assessment uses a structured and measurable approach to evaluate and improve the quality and safety of our services. The process involves examining everyday activities and services and evaluating how the organization services compare to national and international standards of excellence.

6.3. Annual Board Workshop - Feedback

The Board shared the following thoughts from its Annual Board Workshop held November 23, 2018 in Carman:

- It was good to hear the stories, understand our population and consider the varying health needs.
- Recognized the value of the information within the Community Health Assessment.
 - consider how to facilitate the wider use of this document and its information.

Board Members were encouraged to start thinking about ideas for the 2020 Board Workshop e.g. information contained in the new Community Health Assessment; results of the accreditation survey.

7. Board Monitoring

7.1. Summary of Board Meeting Evaluation – Report

Ms. Cheryl McKitrick provided a review of the Board Meeting Evaluation for October and noted that overall the Board's functioning remains high.

7.2. Governance Process (GP-13) Code of Conduct

Ms. Cheryl McKitrick provided a review of the Board's policy GP-13 Code of Conduct and reported the Board had been compliant.

8. Other Board Work

8.1. Board–CEO Linkage (BC-5) CEO Performance Appraisal – Process Step II

The Board was given opportunity to clarify any questions relating to the completion of the tool.

The Board thanked Ms. Terrie Porter for offering to monitor the Board's policy BC-5 as the Board carries out the CEO appraisal process.

- Policy Review Committee: add to process: Include a link or copy of the tool at step II.

Pat
Brennan

9. Information

9.1. Chair's Report

The Chair shared the following events attended:

- *Provincial Quality and Patient Safety Advisory*: together with Board Member Ms. Debbie Iverson, and CEO Jane Curtis, met with Ms. Karen Dunlop as part of the process of contributing to transformation.
- *East Borderland Community Housing*: Annual General Meeting in Sprague.
- *Canadian Patient Safety Champion Awards*: three recipients received awards at the following sites:
 - Bethesda Regional Health Centre, Steinbach – presented by Mrs. Abe Bergen.
 - Foyer Notre Dame, Notre Dame de Lourdes – presented by Ms. Debbie Iverson
 - Portage District General Hospital, Portage la Prairie - *unfortunately, the presentation date clashed with the Board meeting date; therefore, no Board member was able to attend.*

9.2. Leadership Report

The CEO shared the following highlights from her Leadership Report:

- *Environmental Services Education Days*: highlighted the key role that Infection Prevention & Control plays in keeping people safe.
- *Flu Clinics*: these have been operating throughout the region including at retail Pharmacies. Southern Health-Santé Sud will review the number of people in our region who received the shot this year.
- *Manitoba Aboriginal Youth Awards*: two awards presented annually on behalf of Manitoba Health, Seniors and Active Living. Taking part in the ceremony this year was encouraging and humbling to hear the stories.
- 2019 Healthy Communities Conference is being hosted by the community of Elie and will be held on Thursday May 2, 2019.

9.3. Staff Newsletter #62

The Board received access to Staff Newsletter #62 for information.

10. Information Requested by the Board

No report.

11. Board Monthly Meeting Evaluation

Board Members each completed a Board Meeting Evaluation form.

- 12. Option to Move Into In-Camera 2:20 p.m. All staff left the room.
The Board moved into In-Camera.
The Board moved out of In-Camera – rise without report.

- 13. Date/Location of Next Meeting Tuesday December 18, 2018 : Regional Office - Southport, MB

- 14. Adjournment Adjourned 2:25 p.m.