

**MINUTES of the Southern Health-Santé Sud Governing Board Meeting held
Tuesday October 24, 2017
Southport Regional Office, Southport, MB**

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Present	Board:	Staff:	Guests:
	Abe Bergen, Chair Cheryl McKittrick, Vice Chair Ramona Coey Elin Czeranko Debbie Iverson Dr. Desmond Leen (<i>phone</i>) Konrad Narth Terrie Porter Vi Peters Judith Siemens	Jane Curtis, CEO Trish Braun Dr. Denis Fortier Paulette Goossen Cheryl Harrison Ken Klassen Marie Lacey René Ouellette <i>Jane Saunders, Recording Secretary</i>	
Regrets:	Pat Brennan	Martin Montanti Dr. Michael Routledge Marianne Woods	

The Southern Health-Santé Sud Board of Directors (the Board) acknowledges that the land on which it gathers is Treaty 1 territory and the traditional territory of Anishinaabeg, Ojibway, Cree, Oji-Cree, Assiniboine, Dakota, and Dene peoples, and the homeland of the Métis Nation. The Board also acknowledges that Southern Health-Santé Sud has multiple cultures and is a designated bilingual region.

***Sacred Moment:** At a Board workshop on People Centeredness, it was decided that, at the start of each regular day of Board meetings, the Board would take a moment to pause and reflect on its mission and on the people it serves throughout the region - to stop and look at the consequences whenever changes or decisions are made about services or programs, and be aware of how it affects the people whom that service or program was made for in the first place.*

Ms. Judith Siemens highlighted Mental Health Awareness and shared statistics gathered from across Canada regarding drug related deaths and the negative impact that the growing misuse of/addiction to illicit/opioid/fentanyl drugs is having on society today. Despite Manitoba not having the same data resources available as other provinces for this specific area, it is well known that the continued misuse of these highly addictive drugs is no less a challenge for Manitoba than elsewhere in Canada; as such, the Province is committed to a national plan to address the situation.

Ms. Siemens ended with a powerful poem highlighting the addictive strength of these drugs.

Action

1. Welcome & Call to Order The Chair called the meeting to order at 1:00 p.m.
2. Approval of proposed Agenda The agenda was approved as amended:
Move: 6.5 to 5.4; 6.6 becomes 6.5

MOTION:

THAT the Southern Health-Santé Sud Board of Directors approves the agenda as amended.

MOVED BY: Cheryl McKittrick
SECONDED BY: Konrad Narth CARRIED

3. Approval of Minutes of Board Meeting

MOTION:
THAT the Southern Health-Santé Sud Board of Directors approves the minutes of the meeting held September 27, 2017 as amended: *include Ms. Vi Peters to the list of Community Engagement Planning Committee members (#6.4).*

MOVED BY: Vi Peters
SECONDED BY: Debbie Iverson CARRIED

4. In-Camera – Report

No report.

5. Board Committees

5.1. Community Engagement Planning Committee – Report

The Board was apprised that Ms. Debbie Iverson had been elected Committee Chair.

5.1.1. Annual Public Meeting – October 4, 2017

The Board received the compiled evaluation report from the Annual Public Meeting and a copy of the notes for information only.

The Board expressed its thanks to the planning team and shared feedback noting that there had been a good balance between the formal business; the informal structure and the educational pieces. Community feedback had also been positive.

5.2. Finance Committee of the Whole - Report

MOTION:

THAT the Southern Health-Santé Sud Board of Directors approves the report of Statement of Operations and Financial Position, as presented by the Southern Health-Santé Sud CEO/Chief Finance Officer, for the period to September 30, 2017, which indicates a Year-to-Date Operating surplus of \$3,165,355.

MOVED BY: Ramona Coey
SECONDED BY: Elin Czeranko CARRIED

5.3. Quality & Patient Safety Committee of the Whole – Report

The Board reviewed the Governance Functioning Tool in preparation for completing the online survey prior to March 1, 2018 and agreed to review the rest of the package and complete at the November Board meeting day.

5.4. Policy Review Committee

The following policies were presented for approval:

- Governance Process (GP-7) Board Community Engagement
- Governance Process (GP-9) Board Agenda Planning*

- Governance Process (GP-11) Board Committee Principles
- Governance Process (GP16) Board Education and Self-Evaluation (*including revised attachment*)
- Governance Process (GP-17) Board Member Recognition

MOTION

THAT the Southern Health-Santé Sud Board of Directors approves Governance Process (GP-7) Board Community Engagement, revised October 13, 2017, as presented.

MOVED BY: Judith Siemens
 SECONDED BY: Ramona Coey CARRIED

MOTION

THAT the Southern Health-Santé Sud Board of Directors approves Governance Process (GP-9) Board Agenda Planning, revised October 13, 2017, as presented.

MOVED BY: Judith Siemens
 SECONDED BY: Konrad Narth CARRIED

MOTION

THAT the Southern Health-Santé Sud Board of Directors approves Governance Process (GP-11) Board Committee Principles, revised October 13, 2017, as presented.

MOVED BY: Judith Siemens
 SECONDED BY: Terrie Porter CARRIED

MOTION

THAT the Southern Health-Santé Sud Board of Directors approves Governance Process (GP-16) Board Education and Self-Evaluation, revised October 13, 2017, as presented.

MOVED BY: Judith Siemens
 SECONDED BY: Cheryl McKittrick CARRIED

MOTION

THAT the Southern Health-Santé Sud Board of Directors approves Governance Process (GP17) Board Member Recognition, revised October 13, 2017, as presented.

MOVED BY: Judith Siemens
 SECONDED BY: Ramona Coey CARRIED

Annual Governance Plan: Whereas currently the documents associated with the Annual Governance Plan are held within a section of the Board of Directors Collaborative Work Site called 'Resources', the Board agreed by consensus to create a new section called 'Annual Governance Plan'.

Recording Secretary

Governance Process (GP-10) Monitoring of Board Policies: Although the policy GP-10 itself did not require revision, the Board agreed by

consensus to revise the Policy Monitoring Tool as per the committee's suggestion.

Governance Process (GP-16) Board Education and Self-Evaluation: The Board agreed by consensus to revise the monthly Board Self-Evaluation Tool as per the committee's suggestion.

The Board considered the effectiveness of the current monthly Board Self-Evaluation tool and agreed that it was effective.

The Board was apprised that its Annual Self-Assessment Tool will be reviewed/revise in accordance with the current Accreditation Canada Governance Standards V12 document.

6. Board Monitoring

6.1. Board-CEO Linkage (BC-5) Monitoring CEO Performance – CEO Performance Appraisal

Mr. Bergen led the Board in a review and validation of the CEO Performance Appraisal process and noted that no changes were required.

6.2. Summary of Board Meeting Evaluation – Report

Ms. Judith Siemens provided a review of the summary of Board Meeting Evaluation report for September 27, 2017 noting that the rating overall was again high and positive.

6.3. Governance Process (GP-1) Global Governance Commitment

Ms. Judith Siemens provided a review of the Board's policy: Governance Process (GP-1) Global Governance Commitment and noted that the Board is compliant.

6.4. Governance Process (GP-2) Governing Style

Deferred to next meeting.

6.5. Annual Governance Plan

Item moved to be part of #5.4 above.

6.5. Governance Dashboard

Ms. Ales Morga was welcomed to the table and led the Board in reviewing the Governance Dashboard.

The Board complimented the CEO and her team on the excellent work that this report reflects.

7. Other Board Work

No report.

8. Board Education

8.1. Regional Orientation – Senior Leader Portfolio: Ms. Cheryl Harrison, Executive Director - Mid

Ms. Cheryl Harrison shared an overview of her portfolio.

8.2. Board Workshop

The Board received an outline of its upcoming workshop: *Our Strategic Plan 2016-2021*.

9. Information
- 9.1. Chair's Report
No report.
- 9.2. Leadership Report
The CEO shared the following highlights from her Leadership Report:
- *Flu Season*: clinics are being held across the region; where other provision is available we have reduced.
 - *Mental Health & Addictions*: consultations continue; the next step is to meet with Indigenous communities.
 - *Menno Home*: has submitted a proposal to convert its Supportive Housing Unit to 10 Personal Care Home beds due to under-utilization of the housing unit.
 - *Upcoming events*: Portage District General Hospital Foundation Gala; Boundary Trails Health Centre Foundation Gala; Ste. Anne Lobster Fest; Niverville Heritage Centre Project Gala.
 - *New Southern Health-Santé Sud Website*: generating much activity.
- 9.3. Staff Newsletter #51
The Board received access to Staff Newsletter #51 for information.
10. Information Requested by the Board
No report.
11. Board Monthly Meeting Evaluation
Board Members each completed a Board Meeting Evaluation form.
12. Correspondence
No report.
13. Option to Move Into In-Camera
All staff left the room - 3:15pm: no report.
14. Date/Location of Next Meeting
Friday November 24, 2017 : Bethesda Regional Health Centre, Steinbach, MB
15. Adjournment
Adjourned 3:20 p.m.