

**MINUTES of the Southern Health-Santé Sud Governing Board Meeting held
Wednesday October 26, 2016
Boundary Trails Health Centre, Winkler, MB**

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Present	Board:	Staff:	Guests:
	Guy Lévesque, Board Chair Paul Cenerini Elin Czeranko Keith Doerksen Roy Enns Guy Gagnon Diane Heather Debbie Iverson Ted Klassen Line Leclerc Cheryl McKitrick Leo Van Den Bussche	Kathy McPhail, CEO Trish Braun Jane Curtis Paulette Goossen Cheryl Harrison Ken Klassen Marie Lacey Martin Montanti René Ouellette Dr. Michael Routledge <i>Jane Saunders, Recording Secretary</i>	
Regrets:	Bronwen Bugden Susan Hart-Kulbaba Daren Van Den Bussche		

Sacred Moment: *At a Board workshop on People Centeredness, it was decided that, at the start of each regular day of Board meetings, the Board would take a moment to pause and reflect on its mission and on the people it serves throughout the region - to stop and look at the consequences whenever changes or decisions are made about services or programs, and be aware of how it affects the people whom that service or program was made for in the first place.*

Mr. Paul Cenerini shared the recognition that he received for his many services to community, as represented by the Louis Riel Award and the Queen Elizabeth II Diamond Jubilee Medal. Mr. Cenerini explained that these awards were not his alone; rather, they represent the combined efforts of many such as the Board, staff and community members - these awards belong to the collective whole.

In recognition of past and present Boards and staff and the respective futures of each, Mr. Cenerini shared a piece of prose: *'That will-o'-the-wisp that I am'* by Jaques Lison – translation by Mr. Paul Cenerini. The text reflects the truth that, with few exceptions, an individual's importance to, and role in, the course of history is limited to those with whom we come into direct contact.

The prose ends thoughtfully: *'Will I ever comprehend that the goal in a life is not to excel in order to distinguish myself from others? But would I rather find my proper place so that I can give the best of myself wherever I happen to be?'*

Action

1. Welcome & Call to Order The Chair called the meeting to order at 1:00 p.m. and welcomed everyone to the table.
2. Approval of proposed Agenda MOTION:
THAT the Southern Health-Santé Sud Board of Directors approves the agenda as amended.

MOVED BY: Cheryl McKittrick
SECONDED BY: Roy Enns CARRIED

3. Approval of Minutes of Board Meeting The Board approved the minutes of the meeting held September 28, 2016 as presented.

MOTION:

THAT the Southern Health-Santé Sud Board of Directors approves the minutes of the meeting held September 28, 2016 as presented.

MOVED BY: Elin Czeranko
SECONDED BY: Leo Van Den Bussche CARRIED

4. In-Camera – Report MOTION

THAT the Southern Health-Santé Sud Board of Directors accepts the retirement notice of Ms. Kathy McPhail, Chief Executive Officer, effective April 28, 2017

MOVED BY: Roy Enns
SECONDED BY: Paul Cenerini CARRIED

5. Board Committees 5.1. Finance Committee of the Whole - Report

MOTION:

THAT the Southern Health-Santé Sud Board of Directors approves the report of Statement of Operations and Financial Position, as presented by the Southern Health-Santé Sud CEO/Vice President Finance & Capital, for the period to September 30, 2016, which indicates a Year-to-Date Operating deficit of \$433,416.

MOVED BY: Line Leclerc
SECONDED BY: Ted Klassen CARRIED

5.2. Quality & Patient Safety Committee of the Whole – Report
Canadian Patient Safety Institute: new initiative: Shift to Safety:
<http://www.patientsafetyinstitute.ca/en/About/Programs/shift-to-safety/pages/default.aspx>

5.3. Audit Committee
No report.

5.4. Community Engagement Planning Committee - Report
5.4.1. Annual Public Meeting – Feedback/Evaluation
The Board agreed that the Village Tour had been an excellent way of highlighting some of our many partnerships.

5.5. Policy Review Committee
No report.

6. Board Education 6.1. Manitoba Centre for Health Policy RHA Workshop - Feedback:

Board Members who had attended the Manitoba Centre for Health Policy RHA Workshop provided their feedback noting that the day had been excellent and confirmed the richness of having this resource in our Province.

7. Information Requested by the Board

7.1. Executive Limitation (EL-2) Treatment of Clients
Mobile Clinic - Update

Ms. Karen Ilchyna, Regional Director Primary Health Care and Integration and Mr. Mike Fehr, Regional Manager Primary Health Care, were welcomed to the table and provided the Board with an update for the Mobile Clinic.

Since July 2014, Southern Health-Santé Sud's Mobile Clinic has operated from two hubs: Southport and Steinbach and currently provides services to the communities of Langruth, Plumas, St. Ambroise, Woodridge and Dominion City.

Although the Mobile Clinic can become a client's 'primary provider', it was noted that only some clients are choosing this option; others are preferring instead to use the Mobile Clinic as 'back up' care.

8. Board Monitoring

8.1. Summary of Board Meeting Evaluation – Report

Mr. Paul Cenerini provided a review of the summary of Board Meeting Evaluation report for September 28, 2016 noting that the evaluation tool should be reviewed/revised to highlight actions and follow-up.

It was further suggested that the following two items be considered for future Insightful Discussion: Nutrition; Adverse Weather Procedure.

8.2. Governance Process (GP-12) Board Committee Structure

Mr. Paul Cenerini provided a review of the Board's policy: Governance Process (GP-12) Board Committee Structure and reported compliance.

- Review/revise GP-12 in accordance recommendations from the Provincial Accountability Monitoring process. Policy Review Committee

8.3. Governance Dashboard

Ms. Jane Curtis provided a review of the Governance Dashboard.

MOTION:

THAT the Southern Health-Santé Sud Board of Directors approves the Governance Dashboard against Board END Safe people-centred, quality health care and Executive Limitation (EL-2) Treatment of Clients, as presented.

MOVED BY Daren Van Den Bussche
SECONDED BY Line Leclerc CARRIED

8.4. Insightful Discussion : Accreditation Canada Governance
Standard 2.5 – Board Orientation

Board Members shared their experiences from the various Regional Board Orientation processes and provided feedback for future consideration/improvement.

9. Other Board Work No report.

10. Information

10.1. Chair's Report

Mr. Guy Levesque presented his Chair's Report for the month of October.

10.2. Leadership Report

The CEO highlighted the following items from her Leadership Report:

- *Villa Youville* has adopted a new logo.
- *2016 Flu Campaign*: following the launch by the Minister of Health on September 30 the campaign is well underway.
- *Bethesda Foundation* tree lighting ceremony is scheduled for December 4, 2016 on the Bethesda Regional Health Centre grounds at 5:30 p.m.
- *Boundary Trails Health Centre Expansion Committee* community group will be meeting with Manitoba Government to discuss the need for expansion based on a three phase approach.
- *Morris General Hospital*: further to the Board's letter to the Minister re. clinic space renovation, the Mayor of Morris, in follow-up, has written the Minister requesting a meeting.
- Santé en français' Annual General Meeting will be held on November 3, 2016 at 4:30pm at Canad Inns Destination Centre Polo Park followed by a forum/conference on November 4, which will include networking opportunities and a variety of health-related workshops emphasizing exchange of ideas, demonstration of methods/new initiatives, and practical application of skills and principles.
For more information, visit
<https://santeenfrancais.com/publications/posts/2016/forum-notre-sante-en-francais-les-3-et-4-novembre-2016>
- *Recruitment*: many recruitment initiatives are underway across the Region including opportunities to recruit bilingual candidates and individuals with disabilities and/or other barriers.
- *Mobile Breast Check* will be set up at Ste. Anne Hospital from fall to early spring.
- *Disaster Management – Mock Exercise*: Boundary Trails Health Centre and Emergency Medical Services program in that area participated with the local community in responding to one of five staged events relating to a tornado touchdown.
- *Personal Care Home Pharmacy Distribution System*: launched in August, following the installation of robotic packaging and

verification equipment, implementation is underway within Southern Health-Santé Sud.

French Language Services (FLS): the Board expressed kudos to the leadership team for the pro-active delivery of French Language Services and the recruitment of bilingual staff.

MOTION:

THAT the Southern Health-Santé Sud Board of Directors accepts the CEO's Leadership Report as presented.

MOVED BY: Line Leclerc
SECONDED BY: Roy Enns CARRIED

10.2.1. Staff Newsletter #41

Board Members each received a copy of Staff Newsletter #41 for information.

11. Correspondence Letter from Regional Medical Advisory Committee to the Minister of Health, Seniors and Active Living highlighting the need for regulating these types of potentially dangerous sports.
12. Board Monthly Meeting Evaluation Board Members each completed a Board Meeting Evaluation form.
13. Date/Location of Next Meeting Wednesday November 30, 2016 – Southport Regional Office

With the exception of the CEO and Executive Assistant, all staff left the room.

Move into In-Camera: 4:08 p.m.

MOTION:

THAT the Southern Health-Santé Sud Board of Directors move into in-camera.

MOVED BY: Diane Heather
SECONDED BY: Leo Van Den Bussche CARRIED

MOTION:

THAT the Southern Health-Santé Sud Board of Directors move out of in-camera to rise with report.

MOTION: Debbie Iverson
SECONDED BY: Cheryl McKitrick CARRIED

14. Adjournment MOTION:
THAT the Southern Health-Santé Sud Board of Directors meeting be adjourned.
MOVED BY: Cheryl McKitrick

SECONDED BY:

Diane Heather

CARRIED

Adjourned 5:00 p.m.