

**MINUTES of the Southern Health-Santé Sud Governing Board Meeting held
Tuesday, October 27, 2020**

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Present	Board:	Staff:	Guests:
	Abe Bergen, Chair Terrie Porter, Vice Chair Dr. Desmond Leen Pat Brennan Pam Plaster Todd Nichols Peter Veldhuis Dawn Coubrough Adam Monteith Bill Osachuk Justin Bohemier Ramona Coey	SLT: Jane Curtis, CEO Ken Klassen Marianne Woods Dr. Denis Fortier Noreen Shirliff Marie Lacey René Ouellette Other: Trish Braun, Regional Manager – Planning & Engagement Ales Morga – Regional Director – Planning and Evaluation Kyla McCallum, Recording Secretary	
Regrets:		Cheryl Harrison	

The Southern Health-Santé Sud Board of Directors (the Board) acknowledges that the land on which it gathers is Treaty 1 territory and the traditional territory of Anishinaabeg, Ojibway, Cree, Oji-Cree, Assiniboine, Dakota, and Dene peoples, and the homeland of the Métis Nation. The Board also acknowledges that Southern Health-Santé Sud has multiple cultures and is a designated bilingual region.

Sacred Moment: *At a Board workshop on People Centeredness, it was decided that, at the start of each regular day of Board meetings, the Board would take a moment to pause and reflect on its mission and on the people it serves throughout the region - to stop and look at the consequences whenever changes or decisions are made about services or programs, and be aware of how it affects the people whom that service or program was made for in the first place.*

Ms. Pat Brennan shared a poem called, “Don’t Quit,” by John Greenleaf Whittier. Thirty years before the American Civil War, Whittier actively advocated for the abolition of slavery through editorials and poems. It is easy to get discouraged as Manitoba and the rest of the world struggles with the resurgence of COVID-19. People have been feeling the impact of the virus on their health and lifestyle, social and community life and in their finances. We need to keep in mind that all health care staff, who have been working on the frontlines for months, are now facing new challenges. Hopefully, the sentiment expressed in the poem, to persevere, will give us all encouragement and inspiration to carry on in the coming months.

Welcome & Call to Order	The Chair called the meeting to order at 9:00 a.m. Mr. Abe Bergen shared reflections on Role Clarity, Provincial Health Transformation has reshaped Health governance in the province, the Covid-19 Pandemic, and Corporate Culture.
1. Approval of proposed Agenda	The Southern Health-Santé Sud Board of Directors approved the agenda by consensus.

2. Approval of Minutes of Board Meeting MOTION THAT: The Southern Health-Santé Sud Board of Directors approve the minutes of the meeting held August 28, 2020 and September 29, 2020
MOVED BY: Justin Bohemier
SECONDED BY: Adam Monteith CARRIED

3. In-Camera Report No report.

4. Board Committees 4.1 Finance Committee of the Whole - Report

The September 2020 financial report was presented indicating a year-to-date surplus of \$1.6 million. No issues reported with the Board budget.

The Capital Planning Project Status report was also presented. All current projects are on track.

MOTION THAT: The Finance Committee of the Whole approve the September Financial Report.

MOVED BY: Pat Brennan

SECONDED BY: Dawn Coubrough CARRIED

- 4.2 Quality & Patient Safety Committee of the Whole - Report

The Quality & Patient Safety report and the Suspension of Services report for September 24 – October 18, 2020 was circulated for information.

Canadian Patient Safety Week – The Board acknowledged Canadian Patient Safety Week which runs from October 26th-30th. Patient Safety Champions have been selected throughout the organization based on their outstanding efforts in making patient safety such a high priority in the midst of the COVID-19 pandemic.

- 4.3 Policy Review Committee - Report

Ms. Pat Brennan shared the minutes and a list of policy amendment recommendations from the October 9 Policy Review Committee meeting.

The following policy amendments were tabled for approval:

- GP-7 amend last sentence of provision 5.1: Issues or recommendations to amend current policies will be submitted to the Board for consideration.
- GP-8 add sub-paragraphs 2.1 and 2.2 as follows:
 - 2.1 When an individual Board member cannot attend in person, subject to approval by the Board Chair, telephone or virtual means may be considered.

- 2.2 When circumstances do not allow the Board meeting to take place in person, virtual options will be considered subject to approval by the Board Chair.

MOTION THAT: The Southern Health-Santé Sud Board of Directors approves policy changes as presented.

MOVED BY: Dawn Coubrough

SECONDED BY: Peter Veldhuis

CARRIED

5. Board Education GP-16 Board Education & Self Assessment

5.1 Portage EMS Opening

Ms. Terrie Porter attended the Portage EMS grand breaking ceremony on September 17, 2020. The new facility will be located west of the Hospital grounds, once known as the original hospital and former Nurses residence. The EMS facility is aiming for a completion date of June 2021. This new site will accommodate 5 ambulances, a training center and plenty of office space.

5.2 Vita Stakeholder's Report

Mr. Bill Osachuk provided a summary of the Vita Stakeholder Group meeting that took place by phone on October 26th.

6. Board Monitoring 6.1 Board Monitoring

Ms. Pat Brennan reviewed GP-9 Board Agenda noting compliance with all provisions. The 2019-2020 Governance Framework was shared for information.

6.2 Summary of Board Evaluation

Ms. Pat Brennan summarized the meeting evaluations from the September 29, 2020 Board meeting, reporting that an average score of 3.8 was given for most categories. Positive comments shared about the use of MS Teams and presentation formats.

6.3 Governance Dashboard

Ms. Ales Morga presented the Governance Dashboard Report for October 2020. The indicators in the report address patient safety and care.

Ms. Stephanie Verhoeven and Dr. Davinder Singh joined the in-camera meeting to provide the Board with action plan updates regarding this year's flu immunization program. The Flu calendar is available on our public website.

7. Chair's Report Mr. Abe Bergen provided thanks to Ms. Jane Curtis - CEO, senior leadership and all staff on the tremendous amount of work being done during the pandemic.

8. BC-5 CEO Appraisal Process Mr. Abe Bergen provided a brief overview of the CEO appraisal process noting that a new template is being revised with the assistance of Mr. René Ouellette.

9. GP-16 Board Member Self Evaluation Mr. Abe Bergen provided a brief overview of the Board member self evaluation process noting that completed evaluations are due by November 24, 2020.

10. Leadership Report EL-9 Communication & Support to the Board

Ms. Jane Curtis shared some highlights from her Leadership Report:

- The fall registration for Français en milieu de santé French language training has resulted in a record 36 participants from the region joining virtually.
- The province has reallocated our mobile clinic (bus) to be used for mobile COVID-19 testing.
- Recruitment in all areas continues virtually.

Meeting Feedback Board members asked to complete meeting evaluation forms and submit to the Board Secretary for compilation. A new online platform will be created for next month's feedback.

11. Date/Platform of Next Meeting November 24 – Microsoft Teams

12. Adjournment MOTION THAT The Southern Health-Santé Sud Board of Directors move to in-camera (without staff)

MOVED BY: Ramona Coey
SECONDED BY: Dr. Desmond Leen CARRIED

13.

12:18pm.