

**MINUTES of the Southern Health-Santé Sud Governing Board Meeting held  
Wednesday September 28, 2016  
La Broquerie Regional Office**

Present	Board:	Staff:	Guests:
	Guy Lévesque, Board Chair Bronwen Bugden Paul Cenerini Elin Czeranko Keith Doerksen Guy Gagnon Susan Hart-Kulbaba Diane Heather Debbie Iverson Ted Klassen Line Leclerc Cheryl McKitrick Daren Van Den Bussche Leo Van Den Bussche	Kathy McPhail, CEO Trish Braun Jane Curtis Paulette Goossen Cheryl Harrison Ken Klassen Martin Montanti René Ouellette Marianne Woods  <i>Jane Saunders, Recording Secretary</i>	
<b>Regrets:</b>	Roy Enns		

**Sacred Moment:** *At a Board workshop on People Centeredness, it was decided that, at the start of each regular day of Board meetings, the Board would take a moment to pause and reflect on its mission and on the people it serves throughout the region - to stop and look at the consequences whenever changes or decisions are made about services or programs, and be aware of how it affects the people whom that service or program was made for in the first place.*

Mr. Daren Van Den Bussche reflected on his time as a Board Member from the perspective of the following quote:

*In order to carry a positive action we must develop here a positive vision. Dalai Lama*

Despite many changes over the years, the RHA Board and staff have remained dedicated to a positive vision and have set the organization in a positive direction.

**Action**

1. Welcome & Call to Order      The Chair called the meeting to order at 1:00 p.m. and welcomed everyone to the table.
2. Approval of proposed Agenda      With the following additions, the agenda was approved:  
7.3 Regional Medical Advisory Committee – Board Member Report  
8.4 Insightful Discussion : Accreditation Canada Governance Standard 13.0

MOTION:

THAT the Southern Health-Santé Sud Board of Directors approves the agenda as amended.

MOVED BY: Elin Czeranko  
SECONDED BY: Keith Doerksen CARRIED

3. Approval of Minutes of Board Meeting The Board approved the minutes of the meeting held June 29, 2016 as presented.

MOTION:

THAT the Southern Health-Santé Sud Board of Directors approves the minutes of the meeting held June 29, 2016 as presented.

MOVED BY: Diane Heather  
SECONDED BY: Line Leclerc CARRIED

4. In-Camera – Report No report.

5. Board Committees 5.1. Finance Committee of the Whole - Report

MOTION:

THAT the Southern Health-Santé Sud Board of Directors approves the report of Statement of Operations and Financial Position, as presented by the Southern Health-Santé Sud CEO/Vice President Finance & Capital, for the period to August 31, 2016, which indicates a Year-to-Date Operating deficit of \$374,423.

MOVED BY: Susan Hart-Kulbaba  
SECONDED BY: Line Leclerc CARRIED

5.2. Quality & Patient Safety Committee of the Whole – Report  
No report.

5.3. Audit Committee  
No report.

5.4. Community Engagement Planning Committee - Report

5.4.1. Annual Public Meeting

The Board was apprised of the arrangements for the upcoming Annual Public Meeting: Wednesday October 5, 2016.

Thanks were extended to Ms. Trish Braun for her assistance in organizing this event.

5.4.2. Local Health Involvement Group

The Board received a -copy of the Local Health Involvement Group Annual Evaluation Report, as submitted to Manitoba Health, for information.

Ms. Trish Braun provided an explanation of how the Local Health Involvement Groups fit Provincially and highlighted some of the results from the first year.

The Board recognized the work reflected in the report and extended thanks to the Board Members and staff for the support and work carried out to date.

#### 5.5. Policy Review Committee

No report.

### 6. Board Education

#### 6.1. Board Members' Feedback on Events Attended

*Aboriginal Health High School Internship Graduation:* Many Board Members had attended this year's event and agreed that it had been encouraging to hear the aboriginal leadership encouraging their young people and looking forward to a positive future.

*Walk A Mile in my Moccasins:* Board Members, staff and others were encouraged to attend one of these sessions.

*LEAN Day:* LEAN looks at an existing system/process, reviews each step and determines whether or not changes can be made to improve the service i.e. process mapping and streamlining. Example Colonoscopy project highlighted that although individual steps in a process may work, the overall system can still be improved by implementing a new process.

Understanding that providing hard measures is often difficult, it was recognized that the LEAN process not only produces hard \$ savings but also creates intangible savings by becoming a culture of everyday life and often reducing frustration

- Consider how this change might be demonstrated e.g. survey before and after.

#### 6.2. Upcoming Events

*Manitoba Centre for Health Policy October 18, 2016:* Board Members interested in attending this event were asked to advise the Recording Secretary.

Board  
Members

### 7. Information Requested by the Board

#### 7.1. Executive Limitation (EL-9) Communication & Support to the Board Supportive Housing

Further to the Government approval for an additional 40 PCH beds at Tabor Home Inc., the Board was assured that these additional beds are very welcome. An explanation of Supportive Housing and its role provided further clarification and confirmation.

7.2. *Executive Limitation (EL-2) Treatment of Clients:  
Mobile Clinic – Update*

*Deferred to next meeting.*

7.3. Regional Medical Advisory Committee (RMAC) – Board  
Member Report

Mr. Paul Cenerini provided a written report noting that the meeting had covered many topics including updates from the CEO and Medical Officer of Health. Also, discussion resulting from an increased number of injuries associated with ATV accidents that are impacting the healthcare system and the proposed action that RMAC has underway to request legislation.

8. Board Monitoring

8.1. Summary of Board Meeting Evaluation – Report

Mr. Daren Van Den Bussche provided a review of the summary of Board Meeting Evaluation report for June 29, 2016 noting that the scoring remained constant and the financial presentation had been well received.

8.2. Governance Process (GP-11) Board Committee Principles

Mr. Daren Van Den Bussche provided a review of the Board's policy: Governance Process (GP-11) Board Committee Principles and reported compliance.

8.3. Annual Report

MOTION:

THAT the Southern Health-Santé Sud Board of Directors approves the 2015-2016 Annual Report as presented.

MOVED BY: Ted Klassen

SECONDED BY: Cheryl McKitrick CARRIED

8.4. Insightful Discussion : Accreditation Canada Governance  
Standard 13.0

In light of Governance Standard 13.0, the Board reflected on its accomplishments to date and captured ideas that might benefit future Board Members.

The CEO shared that she had not experienced an organization where the tone set by the Board had flowed throughout the organization in the way it had for Southern Health-Santé Sud.

9. Other Board Work

9.1. Spiritual Care Week – October 16-22, 2016

MOTION:

The Southern Health-Santé Sud Board of Directors formally recognizes the 31st anniversary of Spiritual Care Week : October 16-22, 2016 and extends thanks to the healthcare providers who seek to be present, mindful, compassionate and attuned to clients and colleagues alike; knowing that their intentions and actions have a ripple effect on the lives of others and themselves.

MOVED BY: Guy Gagnon

SECONDED BY: Leo Van Den Bussche CARRIED

## 10. Information

### 10.1. Chair's Report

Mr. Guy Levesque presented his Chair's Report for the months of July, August and September.

### 10.2. Leadership Report

The CEO highlighted the following items from her Leadership Report:

- Dr. Shelley Buchan, Medical Officer of Health has announced her retirement effective September 30, 2016. Dr. Michael Routledge, has accepted the position and will commence October 3, 2016.
- PCH Model: Recognizing that the current capital build community contribution policy is no longer considered 'the standard' and given the Minister's mandate, RHAs have been asked to develop a PCH model that meets the cost of \$133.333 per door; communities are also being asked to provide a greater than 50% contribution.
- *Discretionary Spending*: all regions have agreed to implement a 'Voluntary Reduced Work Week' initiative for non-union staff. The Senior Leadership Team is currently working out the details for Southern Health-Santé Sud.
- *Mobile Clinic*: Discussions continue with Sandy Bay Ojibway First Nation regarding having the Mobile Clinic service the community.
- *Vita & District Health Centre*: Expansion of the courtyard concrete pad has been completed. This will allow residents, patients and families to enjoy a safe outside area.

### MOTION

THAT the Southern Health-Santé Sud Board of Directors expresses its sincere good wishes to Dr. Shelley Buchan, Medical Officer of Health, on the occasion of her imminent retirement (September 30, 2016) and thanked her for her work with the Region over the past 25 years.

MOVED BY: Cheryl McKittrick

SECONDED BY: Line Leclerc CARRIED

MOTION:

THAT the Southern Health-Santé Sud Board of Directors accepts the CEO's Leadership Report as presented.

MOVED BY: Debbie Iverson

SECONDED BY: Daren Van Den Bussche CARRIED

10.2.1. Staff Newsletter #40

Board Members each received a copy of Staff Newsletter #40 for information.

11. Correspondence Further to the Board's request, the Minister of Health, Seniors and Active Living has formally approved the facility currently under construction in Notre Dame de Lourdes to be named: '*Centre de santé Notre-Dame Health Centre*'; also, the facility in Gladstone known as Seven Regions Health Centre is approved to be renamed '*Gladstone Health Centre*'.
12. Board Monthly Meeting Evaluation Board Members each completed a Board Meeting Evaluation form.
13. Date/Location of Next Meeting Wednesday October 26, 2016 – Boundary Trails Health Centre  
Note: Whereas, at its June 29, 2016 meeting, the Board was advised that the October Board meeting would be Chaired by the Vice-Chair; in light of the Minister's recent announcement that RHA Board membership is to reduce, and given that the date of this change is currently unknown, the Board was advised that the Chair would not be attending the 3<sup>rd</sup> Annual Northern Health Summit in The Pas and therefore, would be Chairing the October meeting.

Given that this may be the last Board meeting that Ms. Susan Hart-Kulbaba and Mr. Daren Van Den Bussche would be attending in person, the Board took a moment to express its sincere thanks to both of them for their commitment and input to the work of the Board.

14. Adjournment

MOTION:

THAT the Southern Health-Santé Sud Board of Directors meeting be adjourned.

MOVED BY: Daren Van Den Bussche

SECONDED BY: Susan Hart-Kulbaba CARRIED

Adjourned 4:30 p.m.