

**MINUTES of the Southern Health-Santé Sud Governing Board Meeting held
Tuesday, January 17, 2023
Virtually via Microsoft Teams**

Present	Board:	Staff:	Guests:
	Adam Monteith, Chair Edward Grenier Vice Chair Peter Veldhuis Talbot Bergsma Cynthia Rempel Patrick Liz Merrick Larry Driedger Arlene Cole	SLT: Jane Curtis, CEO Ken Klassen Dana Human Jennifer Frey Dr. Denis Fortier Other: Trish Braun – Board Coach Kyla McCallum, Recording Secretary	
Regrets:		Lorraine Cassan	

The Southern Health-Santé Sud Board of Directors (the Board) acknowledges that the land on which it gathers is Treaty 1 and Treaty 3 territory, and the homeland of the Métis Nation. We respect the treaties that were made on these territories and acknowledge the harms and mistakes of the past. We dedicate ourselves to move forward collaboratively in partnership with First Nations, Metis and Inuit peoples in the spirit of reconciliation. The Board also acknowledges that Southern Health-Santé Sud has multiple cultures and is a designated bilingual region.

Sacred Moment: Mr. Talbot Bergsma shared the music of Canon in D by composer Pachelbel and the importance of music in his family life.

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1. **Welcome & Call to Order** The Chair called the meeting to order at 2:02pm. Ms. Jane Curtis introduced Ms. Jennifer Frey as the new Regional Lead – Human Resources.
 2. **Approval of proposed Agenda** **MOTION THAT:** The Southern Health-Santé Sud Board of Directors approve the proposed Board agenda.
MOVED: Talbot Bergsma **SECONDED:** Cynthia Rempel Patrick
 3. **Approval of Minutes of Board Meeting** MOTION THAT: The Southern Health-Santé Sud Board of Directors approve the minutes of the meeting held on [December 13, 2022](#).
MOVED: Cynthia Rempel Patrick **SECONDED:** Liz Merrick
 4. **In-Camera Report** No report
 5. **Board Committees** 5.1 Finance Committee of the Whole – Report
Mr. Peter Veldhuis reported that Ken Klassen presented a statement of operations for December 31, 2023, indicating a \$2,853,000 year to date surplus.

Senior leadership dialog is ongoing with MB Health around funding for COVID priority items. Summary Budget for 2023/2024 was presented to the board.

MOTION THAT: The Southern Health-Santé Sud Board of Directors approve the revised 2023/2024 Summary Budget as presented.

MOVED: Peter Veldhuis **SECONDED:** Edward Grenier

5.2 Quality Patient Safety Committee of the Whole - Report

Ms. Cynthia reported that the Critical Incident/Critical Occurrence and Suspension of Services reports were shared for information. Two Patient Safety Coordinators joined and provided an Introduction to Patient Safety and Occurrence Reporting and reviewed the Annual Occurrence report. Two representatives from HIROC - Healthcare Insurance Reciprocal of Canada joined and presented on Insurance and Risk. Ms. Jane Curtis provided highlights from her leadership report and reviewed the provincial and governance dashboards. Ms. Trish Braun lead an insightful discussion on Accreditation standards.

5.3 Community Engagement Committee [Minutes](#).

A listing of the Stakeholder groups and board representatives will be shared via email.

5.4 Policy Committee – Chair Appointment. Board members will discuss further in camera following the meeting.

6. Board Education & Events

Ms. Trish Braun shared [What Matters to You: People Centered Care Strategy](#) presentation.

7. Leadership Report

Ms. Jane Curtis highlighted the following from her [Leadership Report](#):

- Employees reaching their employment milestones continue to be celebrated. Dr. Denis Fortier was presented his 35 Year of Service award at the most recent Regional Leadership Team Meeting
- Palliative Care working group met with the Canadian Partnership against Cancer team as part of SH-SS First Nation Project. A Letter of Commitment was sent December 2022 with funds for Project Coordinator positions to be received in January 2023. Director Home Care, Palliative Care and Seniors will work with the Dakota Ojibway Health Council member to develop Position Description with plans to recruit for January 2023
- The Client Experience reports have been finalized for Mental Health, Primary Care, Home Care, Palliative Care and Long-Term Care. The patient experience regionally and site level reports will be finalized in January 2023.

8. Chair's Report

Mr. Adam Monteith shared that Mr. Quinton Didyk has provided his resignation from the board, effective immediately. Four vacant board positions remain. The province is aware.

Board Chair has connected with many board members on their self-assessment review. He plans to connect with the remaining two board members over the next few weeks.

- 9. BC5 - CEO Appraisal Process** Mr. Adam Monteith indicated Board members will receive a copy of the completed CEO appraisal following the meeting. Members asked to review and include their feedback and scoring. Completed forms are to be returned to board chair prior to the February board meeting. Results will be compiled into a final performance appraisal package. The chairs of each committee will meet with the CEO to review the completed appraisal by March 31, 2023.
- 10. Meeting Evaluation** Board members were asked to complete the paper copy meeting evaluation. Electronic versions were sent to members who joined virtually.
- 11. Date of Next Meeting** February 21, 2023 – Carman U of M Facility
- 12. Adjournment** MOTION THAT: The Southern Health-Santé Sud Board of Directors adjourn the meeting and move to in-camera (without staff) by consensus at 2:42pm.