

**MINUTES of the Southern Health-Santé Sud Governing Board Meeting held
Tuesday February 26, 2019
Regional Office – Southport, MB**

Page 1 of 6

Present	Board:	Staff:	Guests:
	Abe Bergen, Chair Cheryl McKitrick, Vice Chair Pat Brennan Ramona Coey Elin Czeranko (phone) Debbie Iverson Dr. Desmond Leen (phone) Konrad Narth Bill Osachuk Terrie Porter	SLT: Jane Curtis, CEO Dr. Denis Fortier Cheryl Harrison Ken Klassen Marie Lacey Martin Montanti René Ouellette Noreen Shirliff Marianne Woods Other: Trish Braun, Regional Manager – Planning & Engagement Jane Saunders, Recording Secretary	
Regrets:	Debbi Bergner Fortier		

The Southern Health-Santé Sud Board of Directors (the Board) acknowledges that the land on which it gathers is Treaty 1 territory and the traditional territory of Anishinaabeg, Ojibway, Cree, Oji-Cree, Assiniboine, Dakota, and Dene peoples, and the homeland of the Métis Nation. The Board also acknowledges that Southern Health-Santé Sud has multiple cultures and is a designated bilingual region.

Sacred Moment: *At a Board workshop on People Centeredness, it was decided that, at the start of each regular day of Board meetings, the Board would take a moment to pause and reflect on its mission and on the people it serves throughout the region - to stop and look at the consequences whenever changes or decisions are made about services or programs, and be aware of how it affects the people whom that service or program was made for in the first place.*

Ms. Pat Brennan shared a humorous video highlighting the importance of checking that our instructions/directions are fully understood.

Action

1. Welcome & Call to Order The Chair called the meeting to order at 2:15 p.m.
2. Approval of proposed Agenda MOTION THAT
The Southern Health-Santé Sud Board of Directors approves the agenda as presented.
MOVED BY: Cheryl McKitrick
SECONDED BY: Terrie Porter CARRIED

3. Approval of Minutes of Board Meeting
- MOTION THAT
The Southern Health-Santé Sud Board of Directors approves the minutes of meeting held January 22, 2019 as presented.
MOVED BY: Debbie Iverson
SECONDED BY: Konrad Narth CARRIED

4. In-Camera – Report
- Rise without report.

5. Board Committees
- 5.1. Finance Committee of the Whole – Report
Mr. Konrad Narth reported highlights and noted that the overall fiscal position remains strong with the current operating surplus representing 2.5% of Southern Health-Santé Sud's budget.

MOTION THAT

The Southern Health-Santé Sud Board of Directors approves the report of Statement of Operations and Financial Position, as presented by the Southern Health-Santé Sud CEO/VP - Finance & Planning, for the period to January 31, 2019, which indicates a Year-to-Date Operating surplus of \$7,099,351.

MOVED BY: Pat Brennan
SECONDED BY: Konrad Narth CARRIED

5.2. Quality & Patient Safety Committee of the Whole – Report
Palliative Care Program: will soon issue a survey for family members to evaluate their experience of care using a tool, originally developed by a research team in Ontario and modified to make it more relevant to Manitoba.

Personal Care Home Standards Team: has analyzed data from the most recent Integrated Care Plan Audit (November 2018) and found that performance across all measures remains high (i.e. >95%) and has been consistently trending this way for the past three (3) audit cycles.

LEAN Projects – Update: this program remains extremely important with many projects resulting in more streamlined efficient processes.

5.3. Policy Review Committee – Report
No report.

5.4. Community Engagement Planning Committee – Report
No report.

6. Board Monitoring
- 6.1. Summary of Board Meeting Evaluation – Report
Ms. Pat Brennan provided a review of the Board Meeting Evaluation for January, noting that although the overall average dropped slightly in regards to agenda items and pace/timing of meeting, it was not significant enough to suggest making any changes.

Where any questions are rated less than excellent, Board Members were encouraged to include a constructive comment on the form for future follow-up.

6.2. Governance Process (GP-16) Board Education and Self Evaluation

Ms. Pat Brennan provided a review of the Board's policy Governance Process (GP-16) Board Education & Self Evaluation and reported that the Board is compliant.

It was noted that the policy is currently being reviewed by the Policy Review Committee. As such, suggestions for improving the monthly evaluation form are to be given to the Recording Secretary for consideration by Policy Review Committee.

7. Board Education

7.1. Education Events

- Accreditation Survey Mock Interview & Ethics Tabletop Exercise:

MOTION THAT

The Southern Health-Santé Sud Board of Directors approves the CEO to enter into a contract with Ms. Kathy McPhail, for the purpose of facilitating an Accreditation Survey Mock Interview & Ethics Tabletop Exercise with the Board of Directors in preparation for the 2019 Accreditation Survey.

MOVED BY: Cheryl McKittrick

SECONDED BY: Terrie Porter CARRIED

- Board Workshop 2019 - Theme

The Board agreed the theme for its 2019 Board Workshop as *'Development of the Next Strategic Plan'* and also agreed to invite members of the Regional Leadership Team to join the Board in carrying out a review of the Community Health Assessment.

Date and location of the 2019 Board Workshop to be confirmed.

- Crown Services Secretariat – Next Sessions

The Board received a copy of the April-June 2019 education sessions. Board Members wishing to register for any session are to advise the Recording Secretary.

Board
Members

7.2. Accreditation Canada: Governance Standards

7.2.1.#8 Physician Privileges

Dr. Denis Fortier provided an overview of the VP - Medical Services portfolio and specifically how physician privileges are issued in Southern Health-Santé Sud i.e. the provincial body: Manitoba Physician Advisory Committee (MPAC) approves enhanced privileges; the local Regional Medical Advisory Committee approves site specific privileges.

Once granted, privileges remain in place for life and this is currently supported by the CPSM's requirement for physicians to maintain their skills and ensure all required certifications are kept up-to-date. That said,

privileges can be revoked due to criminal activity and temporarily removed due to performance issues.

Internationally trained physicians must now complete a 1 year residency, at the end of this they will have achieved the same core competencies as Canadian trained physicians.

Performance appraisals: The College of Physicians & Surgeons of Manitoba (CPSM) uses a tool to carry out performance appraisals every 7 years. Southern Health-Santé Sud's RMAC is currently developing a regional tool. Work is currently underway to link performance appraisals with the requirement to maintain skills and certification.

7.2.2.#9 Financial Monitoring

Mr. Ken Klassen, Vice President – Finance & Planning introduced Ms. Ainsley Wiebe, Regional Manager – Finance & Budgeting. Ms. Wiebe provided an overview of Southern Health-Santé Sud's financial monitoring processes and noted that a major strength for Southern Health-Santé Sud is its culture i.e. the relationship between Senior Leaders, Managers and Financial Analysts. Data is only part of the story, it is the dialogue that occurs between these three groups in Variance meetings that provides 'the rest of the story' and makes sense of the data enabling timely adjustments.

The Board considered the tools that are used to provide financial monitoring to the Board and agreed that the Financial Statements and Dashboards remain appropriate. It was further understood that financial indicators are also included in the quarterly Governance Dashboards.

The Board recognized that financial information is not always a strength for members; as such, Board Members were reminded that education is available through the Crown Services Secretariat. Other less formal education in regards to Accreditation Canada Governance Standards; Board Policy and the Mandate Letter occurs through staff as reports are presented. The Auditors also provide additional education through their in-depth explanations of the Audit process.

The Board agreed with the staff's suggested of making the Financial Dashboard mirror the Governance Dashboard i.e. highlighting detailed stories where an indicator suggests; also, amending our reports to better align with the provincial dashboards that are tracking the cost curve by adding appropriate indicators.

The Board recognized the importance of having good data/ reporting as the transformation process unfolds.

8. Other Board Work No report.

9. Information

9.1. Chair's Report

Capital projects: Provincial announcements for Rest Haven and Boyne Lodge Personal Care Homes.

The Board recognized the significant investment made by both communities and the provincial support provided in bringing these two projects to life.

9.2. Regional Medical Advisory Committee – Report

Ms. Ramona Coey shared her report from the meeting held January 24, 2019 for information only.

9.3. Leadership Report

Ms. Jane Curtis highlighted the following points from her Leadership Report:

- Portage District General Hospital Heliport has received official approval. A grand opening will be held
- The Boundary Trails Core Team (made up of the area Obstetrical team / MoreOB participants and Core Team) have won the Salus Global 2018 Patient Safety Award! The winner is selected from all of the areas across Canada with the MoreOB program. The team was chosen for their work on the 'Twin Simulations' last year. Salus Global is a world leader assisting health care organizations to achieve better clinical, economic and operational outcomes.
- *The Mental Health Amendment Act* and *The Personal Health Information Amendment Act* i.e. Bill 5, was introduced to the legislative assembly to amend components of both Acts. Currently, confidential information may be disclosed without a person's consent to protect their health or safety or that of others but only if there is a serious and immediate threat. The amendments will lower the threshold.

9.3.1. Staff Newsletter #65

The Board received access to Staff Newsletter #65 for information.

10. Information Requested by the Board

No report.

11. Board Monthly Meeting Evaluation

Board Members each completed a Board Meeting Evaluation form.

12. Option to Move Into In-Camera

4:00 p.m. All staff left the room.

MOTION THAT

The Southern Health-Santé Sud Board of Directors move into In-Camera

MOVED BY: Ramona Coey

SECONDED BY: Konrad Narth CARRIED

MOTION THAT

The Southern Health-Santé Sud Board of Directors move out of into In-Camera to rise without report

MOVED BY: Bill Osachuk
SECONDED BY: Cheryl McKitrick CARRIED

13. Date/Location of Next Meeting Monday March 25, 2019 : Boundary Trails Health Centre, Morden/Winkler, MB
14. Adjournment The Southern Health-Santé Sud Board of Directors meeting adjourned at 4:20 p.m.