

POLICY NUMBER GP – 10

ISSUING AUTHORITY Board of Directors

ISSUE DATE: December 19, 2012
REVIEW DATE: December 6, 2023
REVISE DATE: December 19,2023

**SUBJECT**: Governance Process

**MONITORING OF BOARD POLICIES** 

## **POLICY:**

1. All Board policies are monitored for compliance within a two year cycle as per the attached calendar.

The purposes of monitoring are:

- 1.1. To determine the degree in which the Board is compliant with its policies
- 1.2. To identify the need for policy review.
- 2. Any given policy may be monitored in one of the following ways:
  - 2.1. Direct Board review –compliance information is provided by a Board member, a Committee or the Board as a whole.
  - 2.2. Internal/ External report compliance information is provided to the Board from internal/ external sources.

## Calendar for Monitoring Board Compliance with Governance Process (GP) and Board–CEO Linkage (BC) Policies

| Policy              |   |   | Year A (even to odd e.g. 16-17) |   |   |   |   |   |   |   |   |   |   | Year B (odd to even fiscal year e.g. 17-18) |   |   |   |   |   |   |          |  |  |
|---------------------|---|---|---------------------------------|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|----------|--|--|
| Governance Process: |   | A | M                               | J | S | 0 | N | D | J | F | M |   | M | J   | S | 0 | N | D | J | F | M        |  |  |
| 1                   | Global Governance Commitment                            |   |                                 |   |   |   |   |   |   |   |   |   |   |   | ✓ |   |   |   |   |   |          |  |  |
| 2                   | Governing Style   |   |                                 |   |   |   |   |   |   |   |   |   |   |   |   | ✓ |   |   |   |   |          |  |  |
| 3                   | Board Governance and Board Accountability               |   |                                 |   |   |   |   |   |   |   |   |   |   |   |   |   | ✓ |   |   |   |          |  |  |
| 4                   | Board Job Description                                   |   |                                 |   |   |   |   |   |   |   |   |   |   |   |   |   |   | ✓ |   |   |          |  |  |
| 5                   | Role of Board Chair                                     |   |                                 |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   | ✓ |   |          |  |  |
| 6                   | Strategic Planning                                      |   |                                 |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   | ✓ |          |  |  |
| 7                   | Board Community Engagement                              |   |                                 |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   | ✓        |  |  |
| 8                   | Board Meetings  | ✓ |                                 |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |          |  |  |
| 9                   | Board Agenda Planning                                   |   | ✓                               |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |          |  |  |
| 10                  | Monitoring of Board Policies                            |   |                                 | ✓ |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |          |  |  |
| 11                  | Board Committee Principles                              |   |                                 |   | ✓ |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |          |  |  |
| 12                  | Board Committee Structure                               |   |                                 |   |   | ✓ |   |   |   |   |   |   |   |   |   |   |   |   |   |   |          |  |  |
| 13                  | Code of Conduct   |   |                                 |   |   |   | ✓ |   |   |   |   |   |   |   |   |   |   |   |   |   |          |  |  |
| 14                  | Confidentiality   |   |                                 |   |   |   |   | ✓ |   |   |   |   |   |   |   |   |   |   |   |   |          |  |  |
| 15                  | Conflict of Interest                                    |   |                                 |   |   |   |   |   | ✓ |   |   |   |   |   |   |   |   |   |   |   |          |  |  |
| 16                  | Board Education and Self-Evaluation                     |   |                                 |   |   |   |   |   |   | ✓ |   |   |   |   |   |   |   |   |   |   |          |  |  |
| 17                  | Recognition / Support Of Board Members                  |   |                                 |   |   |   |   |   |   |   | ✓ |   |   |   |   |   |   |   |   |   |          |  |  |
| 18                  | Board Expenses  |   |                                 |   |   |   |   |   |   |   | ✓ |   |   |   |   |   |   |   |   |   |          |  |  |
| 19                  | Quality, Patient Safety and Risk Management             |   |                                 |   |   |   |   |   |   |   |   | ✓ |   |   |   |   |   |   |   |   |          |  |  |
|                     |   |   |                                 | _ |   |   |   | 1 |   | 1 |   |   |   | 1   |   |   |   |   |   |   |          |  |  |
| Board               | – CEO Linkage:  |   |                                 |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   | ↓ | ــــــ   |  |  |
| 1                   | Global Governance Management Connection                 |   |                                 |   |   |   |   |   |   |   |   |   | ✓ |   |   |   |   |   |   |   |          |  |  |
| 2                   | Unity of Control  |   |                                 |   |   |   |   |   |   |   |   |   | ✓ |   |   |   |   |   |   |   | $\perp$  |  |  |
| 3                   | Accountability of the CEO                               |   |                                 |   |   |   |   |   |   |   |   |   |   | ✓   |   |   |   |   |   |   |          |  |  |
| 4                   | Delegation to the CEO                                   |   |                                 |   |   |   |   |   |   |   |   |   |   | ✓   |   |   |   |   |   |   |          |  |  |
| 5                   | Monitoring CEO Performance & CEO Performance Appraisal* |   |                                 |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   | <b>√</b> |  |  |

<sup>\*</sup> Board Member responsible for monitoring BC-5 to be identified as part of the CEO Performance Appraisal process.