**Name of Acute Care Site:**

**Unit:**

**Total # of Beds:**

**Outbreak declared:** Click or tap to enter a date. **Facility Outbreak Code:**   **Outbreak ended:** Click or tap to enter a date.

**PATIENTS**

|  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| Date reporting | New Positive | Total positive | Total active | Total deaths | # of patients currently on the unit | # Green | #  Orange | #  Red | # new swabs | # outstanding swab results |
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*Add more rows if needed*

**UNIT BASELINE STAFFING**

|  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- |
| Days | | | Evenings | | | Nights | | |
| RN | **LPN** | **HCA** | **RN** | **LPN** | **HCA** | **RN** | **LPN** | **HCA** |
|  |  |  |  |  |  |  |  |  |

**STAFF**

|  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| Date | New Positive | Total positive | Total active | Total recovered | # of staff swabbed | Results Pending | # off due to self-isolation | # new swabs | # re-swab | Other Comments  (eg recovered but on medical LOA) |
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*Add more rows if needed*

**For SH-SS HR Union Reporting Purposes**

| Date | Total Positive MNU | Total Positive CUPE | Total Positive |
| --- | --- | --- | --- |
| **MGEU** |
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*Add more rows if needed*

**STAFF REDEPLOYED/REDIRECTED**

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| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| Date | Total Staff | Nurses/Occup Therapist/Dietician | | | | HCA | | | Support | | | |
| # | Classfcn | Hours | From Where | # | Hours | From Where | # | Classifcn | Hours | From Where |
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**HUMAN RESOURCES**

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| --- | --- | --- | --- | --- | --- |
| Date | Gaps in Schedule | | | Working double-shifts this 24 period | |
| **Nurse** | **HCA** | **Support** | **Nurse** | **HCA** |
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*Add more rows if needed*

***Note: This table will be updated only if there are changes.***

**FOR REGIONAL INCIDENT COMMAND AWARENESS**

|  |  |  |  |
| --- | --- | --- | --- |
| Date | Complaints/Concerns | Other Important  (eg breach in PPE) | Operational Needs  (eg; supplies or other) |
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***Note: This table will be updated only if there are changes.***