

Meeting Highlights
FAMILY ADVISORY WORKING GROUP

Date: Monday, May 6, 2019

Place: Skyview East Lounge, Lions Prairie Manor (LPM)

Time: 5:30 to 7:30 pm

In Person: Allan di Dio, Kim Guy, Patti Williams, Jocelyn Coltart-Lyons, Patti Brown, Bev Morris, Corrine Pratt, Marianne Woods, Ashley Yanchycki, Ken Werbiski, Shauna Sanderson

By Phone: Pauline Love

Recorder: Shauna Sanderson

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Sacred Moment

Marianne Woods shared an inspirational quote by Ken Poirot, '*Wisdom comes from making mistakes, having the courage to face them, and make adjustments moving forward based upon the knowledge acquired through those experiences*'.

Welcome and Introductions – round table of introductions was completed.
Welcome to Shauna!

Meeting Highlights

The meeting highlights from February 11, 2019 were reviewed. These are posted in the facility and are also posted on the Southern Health-Santé Sud website. The link is listed below, and you will find the information under the Resources tab:

<https://www.southernhealth.ca/finding-care/portage-la-prairie/lions-prairie-manor/>

Updates

PCH License – As of April 9th, 2019 our PCH license has been upgraded to 'under review with no conditions'.

PPCO Directives – We received a letter dated February 5th, 2019 to reflect that PPCO is satisfied that the outstanding directives have been completed. We are required to continue to provide status updates to Manitoba Health every six months for a period of eighteen months, with the next update due in July.

Communication

LPM Contact List – An updated contact list was provided to the group. The list will be updated as necessary and will continue to be posted throughout the facility.

Signage – Temporary directional signage has been posted throughout the facility. The group has found the signage to be helpful, has made way finding much easier yet they did not think that it made the facility feel institutional. Any feedback is welcomed. The goal is to consider changes as feedback is received so that permanent signage can be established. Installing a wayfinding map located at the front of the facility was discussed, and the feeling of the group is that this would be beneficial to have in place.

Other

Manitoba Centre for Health Policy Report – Strategies for Developing a PCH Report Card – An executive summary of the report was provided to the group. The full report is available at www.mchp.ca. There is work underway provincially on development of a PCH report card. We may have opportunity in the future to provide input on things we feel are important to be included. The group was asked to think about what criterion they feel is important to them to have considered.

Resident & Family Handbook – The final review is being completed and the document should be ready for use by the fall. The revised document will be circulated to the group once review is finished.

Discussion – Future Projects

Fire doors – A concern was relayed that snow was not shoveled away from all outside doors this winter. Shauna will find out more information about this.

Fire drills – A new fire alarm system has been installed which has been tested with fire drills. We have started debriefing residents following all drills to alleviate any worry or anxiety related to the fire drills.

Getting to Know You – Use of this resident information poster had been suggested previously by family members. Recreation has begun to use a similar poster, and has been collecting this information with new residents on

admission. The poster is then displayed in the resident's room. We are now in the process of gathering information for existing residents. It is helpful to get the information from family, and as suggested, we will mail the template to families so we can gather the information more quickly.

Next Meeting and Next Steps

The group discussed next steps. They want to ensure that there continues to be a focus and meaningful projects for the group to work on. They are feeling positive with regard to how things are going within the facility. Some of the suggested areas of focus are: completion of handbook, audit review, PEARLS of Care.

Next meeting to be held **Monday, September 9th from 5:30 to 7:30 pm, Skyview Lounge**. The meeting adjourned at 8:15 pm.

For anyone wishing to join by teleconference for the next meeting:

Dial 1-888-289-4573

Participant code 1035888#

You will be joined with the group once the meeting has started.