

**MINUTES of the Southern Health-Santé Sud Governing Board Meeting held
Tuesday, April 18, 2023
Caisse Community Centre, La Salle**

Present	Board:	Staff:	Guests:
	Adam Monteith, Chair Edward Grenier Vice Chair Peter Veldhuis Talbot Bergsma Cynthia Rempel Patrick Liz Merrick Larry Driedger Shelley Irvine Day Arlene Cole	SLT: Jane Curtis, CEO Lorraine Cassan Ken Klassen Jennifer Frey Dana Human Other: Trish Braun – Board Coach Kyla McCallum, Recording Secretary	
Regrets:	Dale Gislason	Dr. Denis Fortier	

The Southern Health-Santé Sud Board of Directors (the Board) acknowledges that the land on which it gathers is Treaty 1 and Treaty 3 territory, and the homeland of the Métis Nation. We respect the treaties that were made on these territories and acknowledge the harms and mistakes of the past. We dedicate ourselves to move forward collaboratively in partnership with First Nations, Metis and Inuit peoples in the spirit of reconciliation. The Board also acknowledges that Southern Health-Santé Sud has multiple cultures and is a designated bilingual region.

Sacred Moment: Ms. Arlene Cole shared a personal story on adoption.

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1. **Welcome & Call to Order** The Chair called the meeting to order at 1:45pm

 2. **Approval of proposed Agenda** **MOTION THAT:** The Southern Health-Santé Sud Board of Directors approve the proposed Board agenda.
MOVED: Edward Grenier **SECONDED:** Cynthia Rempel Patrick

 3. **Approval of Minutes of Board Meeting** **MOTION THAT:** The Southern Health-Santé Sud Board of Directors approve the minutes of the meeting held on [March 21, 2023](#).
MOVED: Liz Merrick **SECONDED:** Peter Veldhuis

 4. **In-Camera Report** No report

 5. **Board Committees** **5.1 Finance Committee of the Whole – Report**
Mr. Peter Veldhuis reported that Mr. Ken Klassen presented a statement of Status of 2023/24 Operating Budget. A balanced 2023/24 operating budget will be presented to the Board of Directors in May 2023.

5.2 Quality Patient Safety Committee of the Whole - Report

Ms. Cynthia Rempel Patrick reported that the Critical Incident/Critical Occurrence report, Suspension of Services monthly report were shared for information.

Ms. Jane Curtis provided highlights from the Quality & Patient Safety Leadership Report and reviewed the provincial dashboards.

5.3 Audit Committee of the Whole - Report

Mr. Edward Grenier reported that our Auditors from MNP joined us virtually and shared the proposed audit plan. Noted was the new Asset Retirement Obligations. MNP will present the audit findings at the June 2023 board meeting.

5.4 Board Committee Membership & Stakeholder Meeting Membership

The inaugural meeting is the first board meeting held in the new fiscal year following the receipt of new board appointments. At its inaugural meeting, the Board appoints directors to its various Board Committees.

The following table depicts the proposed Board Committee Chairs for the 2023/24 year:

Board Committee	Proposed Chair
Audit Committee of the Whole	Edward Grenier
Finance Committee of the Whole	Peter Veldhuis
Quality and Patient Safety Committee of the Whole	Cynthia Rempel Patrick
Policy Review Committee	Shelley Irvine Day
Community and Engagement Planning Committee	Larry Driedger

Board Members are asked to notify the Board Chair and Secretary of their interest in serving on either the Policy Review Committee or the Community Engagement Planning Committee.

6. Elections of Officers

MOTION THAT: The Southern Health-Santé Sud Board of Directors delegates the duties of Treasurer to the Chief Executive Officer's designate for the current 2023-2024 fiscal year

AND

Recognizes Mr. Ken Klassen, Vice President – Regional Lead – Corporate Services & Chief Financial Officer, as the Chief Executive Officer's designate.

MOVED BY: Cynthia Rempel Patrick SECONDED BY: Peter Veldhuis

CARRIED

MOTION THAT: The Southern Health-Santé Sud Board of Directors appoints the Chief Executive Officer as Secretary for the 2023-2024 fiscal year
AND
Recognizes the Chief Executive Officer's Executive Assistant position as designate.

MOVED BY: Edward Grenier SECONDED BY: Peter Veldhuis
CARRIED

MOTION THAT: The Southern Health-Santé Sud Board of Directors approves the Secretary/Chief Executive Officer's designated Signing Authority for the 2023-2024 fiscal year.
AND
Recognizes Mr. Ken Klassen, Regional Lead – Corporate Services & Chief Financial Officer and Ms. Jennifer Frey, Regional Lead – Human Resources as the Chief Executive Officer's two Senior Leader designates for the 2023-2024 fiscal year.

MOVED BY: Talbot Bergsma SECONDED BY: Shelley Irvine Day
CARRIED

7. Leadership Report

Ms. Jane Curtis highlighted the following from the CEO [Leadership Report](#):

- SH-SS will be partnering with Doctors Manitoba on a Physician wellness Initiative to develop ideas and actions to support wellness in physicians.
- This spring, the 2023 Discover Health Careers Expo will take place in different communities across Manitoba. Expo events in SH-SS will take place in the following areas:
 - Winkler – May 24, 2023
 - Portage la Prairie – May 31, 2023
 - Notre Dame – June 7, 2023
 - Additional locations are being explored
- Regional Indigenous Health Committee meeting was held with the agenda focusing on Accreditation as Indigenous Health has been identified as the target population for the Accreditation Population Health and Wellness Standards. The Accreditation Surveyor meeting will take place in May at Roseau River Anishinaabe First Nation.
- The Leadership Initiative Framework Group met on April 14th in person for the first time. The goal was to reinvigorate the group, come up with goals and prioritize action plans that would enhance the leadership/succession planning culture of SH-SS.
- Board Members encourage to quick the short Strategic Plan Roll-out [Video](#)

- 8. Board Education & Events**
- Open House – New Portage Regional Health Centre March 22, 2023
 - Open House – BTHC – April 14, 2023
 - Association of Manitoba Municipalities Convention – April 5, 2023
 - DeSalaberry and Area Stakeholders Group – March 29, 2023
- 9. Chair’s Report**
- BC – 5 CEO Appraisal Process
 - Board Chair and committee chairs met with CEO Jane Curtis and reviewed the completed appraisal.
 - Diligent Program Update
 - CEO admin team will work on moving our board meetings to this platform in the next few months.
- 10. Meeting Evaluation** Board members were asked to complete the paper copy meeting evaluation. Electronic versions were sent to members who joined virtually.
- 11. Date of Next Meeting** Friday, May 19, 2023 @ Hyatt House Winnipeg, 700 Sterling Lyon Pkwy, Ballroom A & B. The meeting will follow the Accreditation Canada Debrief session.
- 12. Adjournment** MOTION THAT: The Southern Health-Santé Sud Board of Directors adjourn the meeting and move to in-camera (without staff) by consensus at 2:29pm