

**MINUTES of the Southern Health-Santé Sud Governing Board Meeting held
Tuesday, December 13, 2022
Virtually via Microsoft Teams**

Present	Board:	Staff:	Guests:
	Adam Monteith, Chair Edward Grenier Vice Chair Peter Veldhuis Quinton Didyk Talbot Bergsma Cynthia Rempel Patrick Liz Merrick Larry Driedger	SLT: Jane Curtis, CEO Ken Klassen Dana Human Lorraine Cassan Dr. Denis Fortier Other: Trish Braun – Board Coach Kyla McCallum, Recording Secretary	
Regrets:	Arlene Cole	René Ouellette	

The Southern Health-Santé Sud Board of Directors (the Board) acknowledges that the land on which it gathers is Treaty 1 and Treaty 3 territory, and the homeland of the Métis Nation. We respect the treaties that were made on these territories and acknowledge the harms and mistakes of the past. We dedicate ourselves to move forward collaboratively in partnership with First Nations, Metis and Inuit peoples in the spirit of reconciliation. The Board also acknowledges that Southern Health-Santé Sud has multiple cultures and is a designated bilingual region.

Sacred Moment: Ms. Cynthia Rempel Patrick shared a personal story along with the referenced song.
<https://www.youtube.com/watch?v=2IKcaP6wKG8> The Longest Night of the Year – by Mary Chapin Carpenter.

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1. **Welcome & Call to Order** The Chair called the meeting to order at 1:03pm
 2. **Approval of proposed Agenda** **MOTION THAT:** The Southern Health-Santé Sud Board of Directors approve the proposed Board agenda by consensus.
 3. **Approval of Minutes of Board Meeting** MOTION THAT: The Southern Health-Santé Sud Board of Directors approve the minutes of the meeting held on [October 18, 2022](#).
MOVED: Peter Veldhuis **SECONDED:** Cynthia Rempel Patrick
 4. **In-Camera Report** Mr. Edward Grenier indicated no in-camera report for November 15th or December 13th meetings.
 5. **Board Committees** 5.1 Finance Committee of the Whole – Report
Mr. Peter Veldhuis reported that Ken Klassen presented a statement of operations for November 30, 2022, indicating a \$987,000 year to date surplus. Retro pay was distributed to CUPE and out of scope staff last week.

5.2 Quality Patient Safety Committee of the Whole - Report

Ms. Cynthia reported that the Critical Incident/Critical Occurrence and Suspension of Services reports were shared for information. Ms. Jane Curtis provided an overview of the Experience quadrant of the Provincial Performance Measurement Dashboard. Ms. Trish Braun lead an insightful discussion on Accreditation.

5.3 Policy Committee – October 27,2022 – reviewed attached [minutes](#).

5.4 Community Engagement Committee –Meeting scheduled for December 16, 2022,

6. Board Education & Events

- BTHC Ground breaking – October 20,2022
Provincial and local government officials, media personal and staff attended.
- Portage Hospital Foundation Gala – October 21, 2022
Adam Monteith and Jane Curtis attended the successful evening.
- BTHC Foundation Gala – October 28, 2022
Jane Curtis and senior leadership members attended. Jane brought greetings from the region.
- Bethesda Foundation Gifts of Light tree lighting event – Dec 4, 2022
Cynthia Rempel Patrick attended and share some highlights of the evening.

7. Leadership Report

Ms. Jane Curtis shared the following from her [Leadership Report](#): Staff Communique

- A Resident Assistant (7-year employee) spoke proudly of her role, Boyne Lodge Personal Care Home and Southern Health-Santé Sud in an article on Health Care Aide Recognition Day in a local paper.
- [Virtual Hugs](#) for the Holidays Personal Care Homes, Supportive Housing and Assisted Living residents and staff 2022: 1-2-minute audio or video heartwarming festive messages this holiday season to the residents, management and staff to be circulated in the region.
- Leadership Framework – the Leadership Initiative Group created an HPS page entitled [Leadership Resources](#). The vision is to build and support a culture of collective leadership throughout Southern Health-Santé Sud where all feel empowered and supported to exercise leadership, be an agent for change, and pursue formal leadership roles.
- Monika Warren, CNO for Shared Health and Chelsey Bremner, Manager Provincial Float pool, came out to BTHC on Oct 31st, 2022. She met with the directors and managers (both Acute, LTC and community) to discuss the newly formed provincial float pool as well as to tour some of our facilities. They toured BTHC, Salem Home, Eden Mental Health Centre, and Morris General Hospital.
- Performance Conversations are being adapted to include a What Matters to You approach for managers to use with their staff. Updated version [attached](#).

- 8. Chair's Report** Mr. Adam Monteith will be connecting with each board member over the next month to review completed individual self-assessment.
([GP-16 Board Education and Self Assessment](#))
- 9. BC5 - CEO Appraisal Process** Mr. Adam Monteith reviewed the process for the CEO Appraisal - [Attached](#).
Ms. Trish Braun reviewed the [CEO Leadership Competency Monitoring Tool](#)
CEO will complete the monitoring tool and a copy will be distributed for board member review and commenting at the January board meeting.
- 10. Meeting Evaluation** Board members were asked to complete the electronic meeting evaluation following the meeting.
- 11. Date of Next Meeting** January 17, 2023 - Location TBD
- 12. Adjournment** MOTION THAT: The Southern Health-Santé Sud Board of Directors adjourn the meeting and move to in-camera (without staff) by consensus at 1:32pm.